

Lehigh Valley Dual Language Charter School
Board of Trustee Meeting
Agenda
Board of Trustees
Tuesday – May 23, 2023
6:00 p.m. Public Meeting
Executive Session

1. Approval of LVDLCS April 25, 2023 Board Meeting Minutes
2. CEO/COO and Principal's Report
3. Courtesy of the Floor – Scholarship Award Presentation – Daisy Perico & Kariely Velez
4. Financial Report, Approval of Payments for the prior month and Internal Account Report
5. Old Business
 - Renovation Updates
 - Administrative Area Construction
 - Request for Proposal - Informational
 - 2023-2024 Preliminary Budget - Approval
6. New Business
 - 2023-2028 LVDLCS Charter Renewal
 - Local Government Entity Resolution – Approval
 - 2023-2024 Vendor List – Informational
 - Benefits Medical Insurances – Update
 - Guardian Life/ADD/STD/LTD/Accident and Critical Illness – Approval
 - Fraser Lease Agreement – Approval
 - Dual Temp Renewal – Approval
 - Attendance Policy (1st Reading)
 - Conflict of Interest Policy (1st Reading)
 - EL Program and Services (1st Reading)
 - Suspension and Expulsion (1st Reading)
 - Safe2Say Procedures (1st Reading)
 - Pennsylvania Coalition of Public Charter Schools Annual Conference 2023 - Approval
7. Personnel
 - Ann Zullo – Retirement
 - Jaqueline Morales - Resignation
8. Courtesy of the Floor – Non Agenda Items
9. Correspondence and Other
 - PDE Correspondence – Review of Single Audit Report Results
10. Next Board Meeting-Tuesday, June 27, 2023, at LVDLCS at 6:00 p.m.
11. Adjournment

Our vision is a community of bilingual/bicultural, life-long learners committed to excellence and dedicated to learning and leadership

Lehigh Valley Dual Language Charter School

Board of Trustees Meeting

Tuesday April 25, 2023 - 6:00 p.m.

Welcome and Introductions

Mrs. Gutierrez welcomed those in attendance and called the meeting to order. Mrs. Gutierrez informed the attendees that the meeting was being recorded, so that accurate minutes could be created. She also noted that, after minutes are approved and signed, the recording is deleted. There were no objections to the recording of the meeting.

Board Members Present: Mr. Santana, Ms. Weaver, Mrs. Gutierrez, Mr. Lopez

Staff Present: Ms. Perez, Mrs. Herrmann, Ms. E. Gonzalez

Google Meet Present: Dr. Rance-Roney-Board Member, Ms. Parrales- Board Member, Mrs. Rosado, Mrs. Edelen-Miller

Approval of Minutes

Mrs. Gutierrez requested a review of the board meeting minutes for the month of March 21, 2023.

Mr. Lopez called for a motion to **approve the March 21, 2023 meeting minutes**. Motion was seconded by Ms. Weaver. Motion was approved unanimously.

1. School Activities

- March 22nd - Early Dismissal / *PSSA Training for all staff*
- March 30th - End of Marking Period 3
- April 6th - 10th - School Closed - Spring Break
- April 19th - Festivales de las Artes (5:00 - 7:00 p.m.)
- April 21st - Spring Pictures
- April 25th - 27th - ELA PSSA

Upcoming Events

- May 2nd - 5th - Math and Science PSSA
- May 12th - Field Day Middle School
- May 15th - Field Day Elementary School
- May 16th - Professional Development - No School for Students
- May 19th - SuperHero Math Assembly (K - 4)
- May 24th - Elementary Music Concerts

2. Facilities

- Fire Drills -April 3 at 12:55 (3 mins 10 seconds)
- Technology – No issues to report at this time
- Building – Continued monitoring of ongoing projects (as discussed on Board Agenda)

3. Business Office

- Enrollment – 454
 - Incoming Kindergarten Lottery was held on 4/5/23
- Transportation – No transportation issues at this time
- Waiting List – 17

- PIMS – All reports have been submitted on time.

4. Community Support

- Assembly for 6th - 8th grade: BackPack Jeff (inspirational/motivational speaker)
- BAPD Resource Officers visited with 5th - 8th students interested in law enforcement or criminal justice careers (13 students attended)

5. Student Services

- Working with Valley Youth House to arrange for potential in-school counseling services -- *currently waiting for VYH to hire a bilingual therapist to assign to LVDLCS*

6. Programs

- Explorers Program -
 - 20 7th and 8th grade students enrolled
 - Average Attendance: 18
- After School Program - **Attendance for March**
 - Average Attendance: 64
 - Current Enrollment: 70
- Saturday School Program **Completed on 4/1/23** -
 - Average Attendance -36
 - 27 students earned the attendance reward (8 out of 10 Saturdays)

Leadership Team Meetings – held weekly

Students Presenting: 6th Grade showed their project of the Hunger Games book

Financial Report and Approval of Payments: Mrs. Gutierrez guided the Board through the review of finances, LVDLCS's Balance Sheet at March 31st showed Cash (Checking Account + Investments) at \$2.5M, an increase of \$441K since the end of the prior year (06/30/2022), along with \$811K in School District Receivables. The school's Fund Balance (Assigned + Unrestricted + Net Income) at 03/31/23 has grown to \$2.6M, while Accounts Payable is \$143K and Accrued Payroll is \$462K. For the 9 months ending 03/31/2023, the school has an operating surplus of \$554K (projecting \$145K at year-end), and its financial health metrics remain strong: Current Ratio = 2.8 (Standard = 1.1), Debt Ratio = 62.9% (Standard = <85%), while Days COH is approaching the standard (57.5 Days, compared to a 60-Day Standard).

Mrs. Gutierrez called for a motion to **approve the fiscal year financial report ending March 31, 2023 and for the list of bills to be paid.** Motion was made by Mr. Lopez seconded by Ms. Weaver. Motion was passed unanimously.

Old Business

- **Renovation Update** – The final layer of the paving should be done in the first 2 weeks of April.
- **Administrative Area Construction** - The school is waiting to hear from the city of Bethlehem about the occupancy permit for the new space.
- **Letter of Financial Interest** – Final collecting of forms

- Request of Financial Proposal (RFP) – Information is being received from financial banks interested in bidding for the financing of the facility.
- **Republic Services Correction to quote** – 3 companies were contacted for quotes. Waste Management quoted \$907 per month, Republic Services quoted \$520 per month, and Simmons Removal Services did not respond. Quotes are based on a 36 month agreement. The original contract service amount of \$520 was incorrect and it should be \$874.05. Price is still lower than Waste Management and the administration is still recommending to work with Republic Services.

Ms. Weaver called for a motion to **approve the corrected contract price for Republic Services as presented**. Motion was seconded by Mr. Lopez. Motion was approved unanimously

- **Scholarship Fundraiser Update** – Total amount is at \$9,571.45 to date.
- **Safety Grant Fund Reassignment** – The administration would like to reassign the funds from the lock system to a new Public Address system which is needed sooner. The lock system will still get done with grant money and the operations funds as needed.

Mr. Lopez called for a motion to **approve the Reassignment of funds as presented**. Motion was seconded by Ms. Parrales. Motion was approved unanimously.

- **2023-2028 Charter Renewal Update**- Bethlehem Area School District (BASD), Dr. Silva and Ms. Peterson (attorney) conference with Ms. Herrmann to discuss the renewal of the charter. Dr. Silva and Ms. Peterson, both, shared positive things about LVDLCS and the programming the school delivers. The 2023-2028 Charter Renewal document presented by BASD was presented to the Board for approval. With this approval, BASD will be able to add our renewal to their May meeting for their approval and our official charter extension.

Mr. Lopez called for a motion to **approve the 2023-2028 Charter Renewal document presented by BASD**. Motion was seconded by Mr. Santana. Motion was approved unanimously.

New Business

- **2023-2024 Preliminary Budget** – Preliminary budget was presented for the Board for review. It will be also placed on school website for 30 days.
- **3rd Marking Period Discipline Report** - Total Discipline Referrals = 87, Students with Referrals = 45, Total Number of Students = 455
- **2023-2024 Board Meeting Schedules** – The dates for the next academic board meetings were presented to the board.

Ms. Weaver called for a motion to **approve 2023-2024 Board Meeting Schedule**. Motion was seconded by Dr. Rance-Roney. Motion was approved unanimously.

- **Intercommunications Paging System** – 3 companies were contacted for quotes. Eastern Time quoted \$95,240, Visual Sound, Inc. quoted \$114,369.07, and LV Sight and Video was contacted but did not

respond. The administration is recommending working with Easter Time not only because the price is lower but also they are already working with other charter schools and they are doing a very good job.

Mr. Lopez called for a motion to **approve the recommendation from the administration to contract Eastern Time as presented**. Motion was seconded by Ms. Parrales. Motion was approved unanimously.

Executive Session from 6:40 p.m. to 6:46 p.m. was held to discuss personnel issues to recognize staff member for exceptional service to LVDLCS.

Mr. Lopez called for a motion to **approve the recommendation from the administration to recognize staff as discussed in executive session**. Motion was seconded by Mr. Santana. Motion was approved unanimously.

Personnel

- None

Other

- **Courtesy of the Floor** – None
- **Public Comment and Correspondence**
 - Moravian Academy Language Immersion Conference – June 23, 2023
 - Hispanic Center – Fiesta Ecuador – June 23, 2023.
 - News Articles
 - Field Trips:
 - Saturday School Students – April 28, 2023 – Urban Air
 - Explorers Students – May 9th 2023 – Philadelphia Zoo
 - Kindergarten – May 19th, 2023 - Imagination
 - 4th Grade – May 30th, 2023 – Pioneer Coal Tunnel and Steam Train
 - 2nd Grade – May 31, 2023 - Lehigh Valley Zoo

Mr. Lopez, called for a motion to approve the Field Trip as presented, also to include transportation cost. Motion was seconded by Ms. Weaver. Motion was accepted unanimously.

Next Board Meeting will be Tuesday May 23, 2023 at 6:00 p.m.

Adjournment – A motion to adjourn was made Ms. Weaver seconded by Mr. Lopez. There were no questions or comments. Motion was approved unanimously. Meeting was adjourned at 6:50 p.m.

Respectfully signed and submitted for approval by:

Mrs. Raiza Gutierrez
President

Mr. Joshua Santana
Board Secretary

Lehigh Valley Dual Language Charter School

Financial Statements

As of April 30, 2023

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May 2023

**Members of the Board of Trustees
Lehigh Valley Dual Language Charter School**

This Summary and Management Report presents information we believe is important to you as members of the school board. We encourage you to review the sections of this report and we would be pleased to furnish additional information as requested. Monthly financials are intended to provide a snapshot of the financials as of a specific point in time. As a result, they are subject to variances due to timing – the most common example is when invoices are received after the financials are prepared.

April Board Summary:

LVDLCS's Balance Sheet at April 30th showed Cash (Checking Account + Investments) at \$3.1M, an increase of \$1M since the end of the prior year (06/30/2022), along with \$318K in School District Receivables. The school's Fund Balance (Assigned + Unrestricted + Net Income) at 04/30/23 has grown to \$2.9M, while Accounts Payable is \$13K and Accrued Payroll is \$556K. For the 10 months ending 04/30/2023, the school has an operating surplus of \$684K (projecting \$399K at year-end), and its financial health metrics remain strong: Current Ratio = 3.0 (Standard = 1.1), Debt Ratio = 61.8% (Standard = <85%), Days COH = 99.9 (Standard = 60 Days).

1. Balance Sheet

- The school's combined Cash and Investment Balances were \$3,119,236 at April 30th, an increase of \$1,027,592 from the prior year-end (6/30/2022) due to several factors: receipt of federal grants (decrease of \$796K in receivables), increase in District (Tuition) Receivables (now \$318K) and a decrease in Current Liabilities (see next bullet).
- Total Current Liabilities on April 30th, 2023 represent a \$355K decrease since June 30th due to the payout of Accrued Salary to 10-month employees over the summer months, a \$187K reduction in Accounts Payable/Accrued Expenses and repayment of the school's Line of Credit (\$125K).
- The building purchase in August 2021 is reflected as a Fixed Asset (\$10M) and as a Liability (\$7.7M) on the Balance Sheet. Principal repayments are also shown on the Budget-to-Actual report in the Other Uses of Funds – Debt Service section.

2. Budget to Actual for the Ten (10) Months Ended April 30, 2023

- YTD Revenues from Local School Districts of \$5,178,570 are just over budget (+\$93K) as the total number of enrolled students is close to the budgeted target (450 Actual vs. 459 Budgeted).
- YTD Expenses of \$5,693,100 are below budget (by \$760K) through ten (10) months of activity due to variances in Personnel Costs (-\$462K), Supplies (-\$142K), Property Services (-\$167K) and Professional Services (-\$27K).
- The school shows a YTD Operating Surplus of \$684,482 at 04/30, a figure that mirrors the growth in Current Assets and reduction in Current Liabilities. We now project a year-end surplus of \$399,195.

3. Financial Updates with Potential Impact on PA Charter School Community

- **State of Black Learning Conference**

The 2023 State of Black Learning (SBL) conference will be in Pittsburgh on August 9-11. **We are pleased to announce that Charter Choices clients have access to discounted registration SBL this year.** SBL was designed to increase educator effectiveness and provide the tools necessary to help participants address all of the factors that improve student outcomes and help Black children learn. This will be the 6th SBL conference, with a powerful lineup of speakers including Desmond Meade, Nikki Giovanni, Dr. Donald Fennoy, Tulaine Montgomery, 8 Black Hands podcast members, and Dr. Tequilla Brownie. ACT 48 credits will be available to participants. More information can be found at their website:

<https://stateofblacklearning.com/>, and discounted registration for Charter Choices clients can be accessed via this QR Code:



Lehigh Valley Dual Language Charter School

Comparative Balance Sheets - Summary

Prior Year and Current Month

	Prior Year and Current Month			Variance from
	Year Ending 06/30/2022	Period Ending 03/31/2023	Month Ending 04/30/2023	
	Audited			Actual
ASSETS				
Current Assets				
Cash & cash equivalents	818,860	1,200,712	2,036,052	1,217,192
Investments	1,272,784	1,332,687	1,083,184	(189,600)
District receivables	221,534	811,309	318,065	96,532
Federal receivables	795,832	-	-	(795,833)
Other current assets	65,974	65,160	65,397	(576)
Total Current Assets	3,174,984	3,409,868	3,502,698	327,715
Noncurrent Assets				
Fixed assets	10,001,297	10,011,297	10,011,298	10,000
Other noncurrent assets	841,485	843,235	843,235	1,750
Total Noncurrent Assets	10,842,782	10,854,532	10,854,533	11,750
				Security deposit Addtl space
TOTAL ASSETS	14,017,766	14,264,400	14,357,231	339,465
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts payable & accrued expenses	200,393	146,348	13,219	(187,174)
Accrued salaries & benefits	598,790	464,284	555,947	(42,843)
Current portion of debt	713,129	588,129	588,129	(125,000)
Deferred revenues	7,647	7,647	7,647	-
Total Current Liabilities	1,519,959	1,206,408	1,164,942	(355,017)
Long-term liabilities				
Long-term notes & leases payable	7,625,361	7,184,347	7,135,315	(490,046)
Pension liabilities	5,908,280	5,908,280	5,908,280	-
Other non-current liabilities	51,700	51,700	51,700	-
Total Long-term liabilities	13,585,341	13,144,327	13,095,295	(490,046)
Total Liabilities	15,105,300	14,350,735	14,260,237	(845,063)
Equity				
	(1,087,534)	(86,335)	96,994	1,184,528
TOTAL LIABILITIES & EQUITY	14,017,766	14,264,400	14,357,231	339,465

Lehigh Valley Dual Language Charter School

Budget-vs-Actual - Summary

As of April 30, 2023

	Year To Date 04/30/2023		Year Ending 06/30/2023		Variance	Drivers of variance
	Actual	Operating Budget	Projection	Operating Budget		
Average Daily Membership						
ADM - regular education	414	427	414	427	(13)	
ADM - special education	36	32	36	64	(28)	
Total Average Daily Membership	450	459	450	491	(41)	
REVENUES						
District per pupil revenues	5,178,570	5,085,897	6,161,009	6,103,077	57,933	
Other Local Revenues	61,015	56,166	81,370	78,952	2,417	
State Revenues	29,876	30,969	33,777	34,423	(646)	
Federal Revenues	1,108,121	1,307,031	1,565,034	1,661,243	(96,209)	
TOTAL REVENUES	6,377,582	6,480,063	7,841,190	7,877,695	(36,505)	
EXPENDITURES						
Salaries	2,586,621	2,932,676	3,341,349	3,548,293	(206,945)	
Other Compensation	155,981	177,215	164,836	180,000	(15,164)	
Benefits	1,394,854	1,489,053	1,697,863	1,787,432	(89,569)	
Professional & technical services	145,866	173,063	205,278	213,044	(7,766)	
Property services	278,644	445,814	440,056	600,977	(160,920)	
Other purchased services	336,200	312,857	449,470	413,605	35,864	
Supplies	207,237	349,248	421,213	408,970	12,243	
Property, furniture & equipment	35,167	42,271	55,167	52,725	2,442	
Other expenditures	62,484	40,373	78,633	48,448	30,186	
Other uses of funds - debt service	490,046	490,108	588,130	588,128	0	
TOTAL EXPENDITURES	5,693,100	6,452,678	7,441,995	7,841,622	(399,629)	
CHANGE IN FUND BALANCE	684,482	27,385	399,195	36,073	363,123	

Lehigh Valley Dual Language Charter School

Key Performance Indicators

As of April 30, 2023

	Year Ending		Year To Date	Benchmark	Notes
	06/30/2022	Audited			
Short-Term Indicators					
Total margin	(0.9) %		5.1 %	At least 0%	FYE net income / revenue
Current ratio	2.1		3.0	At least 1.1	Current assets / current liabilities
Days cash on hand	38.5		99.9	At least 60 days	Total cash / average daily spend
Long-Term Indicators					
Fund balance	27.0 %		36.4 %	5-12%	% of revenue
Debt ratio	69.8 %		61.8 %	At most 85%	Total liabilities / total assets
Per Pupil Metrics					
Per pupil revenues	17,683		17,425		Revenues / ADM
Per pupil expenditures	17,079		16,538		Expenditures / ADM

Lehigh Valley Dual Language Charter School

Comparative Balance Sheets - Detail

Prior Year and Current Year to Date

	Year Ending 06/30/2022	Year To Date 04/30/2023	
	Audited	Actual	Increase (decrease)
ASSETS			
Current Assets			
Cash & cash equivalents	818,860	2,036,052	1,217,192
Investments	1,272,784	1,083,184	(189,600)
District receivables			
District Per Pupil - 2020-21	(1,260)	-	1,260
District Per Pupil - 2021-22	222,794	(1,608)	(224,401)
District Per Pupil - 2022-23	-	319,673	319,673
Total District receivables	221,534	318,065	96,532
Federal receivables			
Title I	163,321	1	(163,322)
Title II	16,253	-	(16,252)
Title III	12,480	-	(12,481)
Title IV	12,426	-	(12,425)
IDEA	21,773	-	(21,773)
ESSER II	86,946	(1)	(86,948)
ARP ESSER	476,481	-	(476,481)
ARP IDEA	4,915	-	(4,914)
Federal Lunch Program (NSLP)	1,237	-	(1,237)
Total Federal receivables	795,832	-	(795,833)
Other current assets	65,974	65,397	(576)
Total Current Assets	3,174,984	3,502,698	327,715
Noncurrent Assets			
Fixed assets			
Land	337,800	337,800	-
Buildings	8,773,066	8,783,067	10,000
Building improvements	163,850	163,850	-
Machinery & equipment	490,808	490,808	-
Furniture & fixtures	82,338	82,338	-
Accumulated depreciation on furniture & equipment	(563,414)	(563,415)	-
Construction in progress	716,849	716,850	-
Total Fixed assets	10,001,297	10,011,298	10,000
Other noncurrent assets			
Deferred outflows from pensions	799,819	799,819	-
Deferred outflows from OPEB	41,666	41,666	-
Security deposits	-	1,750	1,750
Total Other noncurrent assets	841,485	843,235	1,750
Total Noncurrent Assets	10,842,782	10,854,533	11,750
TOTAL ASSETS	14,017,766	14,357,231	339,465
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			

Lehigh Valley Dual Language Charter School

Comparative Balance Sheets - Detail

Prior Year and Current Year to Date

	Year Ending 06/30/2022	Year To Date 04/30/2023	
	Audited	Actual	Increase (decrease)
Accounts payable & accrued expenses	200,393	13,219	(187,174)
Accrued salaries & benefits			
Accrued salaries & benefits	389,589	376,617	(12,972)
PSERS employee contributions	8,172	14,357	6,185
PSERS employer contributions	195,532	164,973	(30,559)
403b employee contributions	(5,731)	-	5,731
403b employer contributions	8,706	-	(8,706)
Employee life & disability	2,522	-	(2,522)
Total Accrued salaries & benefits	598,790	555,947	(42,843)
Current portion of debt			
Loans payable - current portion	588,129	588,129	-
Line of credit	125,000	-	(125,000)
Total Current portion of notes payable	713,129	588,129	(125,000)
Deferred revenues	7,647	7,647	-
Total Current Liabilities	1,519,959	1,164,942	(355,017)
Long-term liabilities			
Long-term notes & leases payable	7,625,361	7,135,315	(490,046)
Pension liabilities			
Other postemployment benefits (OPEB)	289,060	289,060	-
Net pension liability	4,755,701	4,755,701	-
Deferred inflows from pensions	830,750	830,750	-
Deferred inflows from OPEB	32,769	32,769	-
Total Pension liabilities	5,908,280	5,908,280	-
Other non-current liabilities	51,700	51,700	-
Total Long-term liabilities	13,585,341	13,095,295	(490,046)
Total Liabilities	15,105,300	14,260,237	(845,063)
Equity			
Nonspendable fund balance	51,364	51,364	-
Restricted fund balance	5,135	5,135	-
Assigned fund balance	1,626,534	1,626,534	-
Unrestricted fund balance	545,510	1,229,992	684,482
Net investment in fixed assets	1,787,808	2,287,854	500,046
Amount provided for OPEB liability	(280,163)	(280,163)	-
Amount provided for pension	(4,786,632)	(4,786,632)	-
Restricted for retirement of long-term debt	(37,090)	(37,090)	-
Total Equity	(1,087,534)	96,994	1,184,528
TOTAL LIABILITIES & EQUITY	14,017,766	14,357,231	339,465

Lehigh Valley Dual Language Charter School

Budget-vs-Actual & Projection - Detail

As of April 30, 2023

	Year To Date 04/30/2023			Year Ending 06/30/2023		
	Actual	Operating Budget	Variance	Projection	Operating Budget	Variance
REVENUES						
District per pupil revenues						
Revenue from districts - regular education	4,326,885	4,363,543	(36,658)	5,108,820	5,236,252	(127,432)
Revenue from districts - special education	840,887	722,354	118,532	1,041,391	866,825	174,566
Revenue from districts - prior year adjustments	10,798	-	10,799	10,798	-	10,799
Total District per pupil revenues	5,178,570	5,085,897	92,673	6,161,009	6,103,077	57,933
Other Local Revenues						
Interest	22,536	22,766	(229)	27,090	27,318	(230)
Student activity fees	15,019	6,843	8,175	17,465	11,666	5,800
Rental revenue	18,236	17,910	326	21,890	21,492	398
Restricted contributions	-	653	(653)	2,347	3,000	(653)
Miscellaneous local revenues	5,224	7,994	(2,770)	12,578	15,476	(2,898)
Total Other Local Revenues	61,015	56,166	4,849	81,370	78,952	2,417
State Revenues						
Ready to Learn block grant	20,191	20,191	-	20,191	20,191	-
State food program revenue	9,685	10,778	(1,093)	13,586	14,232	(646)
Total State Revenues	29,876	30,969	(1,093)	33,777	34,423	(646)
Federal Revenues						
IDEA pass-through	26,849	-	26,849	26,849	21,773	5,076
Title I	175,019	190,929	(15,910)	232,263	238,662	(6,399)
Title II	14,578	20,248	(5,670)	23,524	24,297	(773)
Title III	16,993	14,161	2,833	18,018	16,993	1,025
Title IV	9,997	13,885	(3,888)	17,491	16,662	829
Federal school lunch program	307,858	314,788	(6,931)	375,652	429,834	(54,182)
ESSER II	164,535	330,113	(165,579)	338,638	396,136	(57,498)
ARP ESSER	349,493	422,907	(73,412)	489,801	516,886	(27,085)
ARP ESSER learning loss	30,570	-	30,569	30,570	-	30,569
ARP ESSER summer programs	6,114	-	6,115	6,114	-	6,114
ARP ESSER afterschool programs	6,115	-	6,114	6,114	-	6,115
Total Federal Revenues	1,108,121	1,307,031	(198,910)	1,565,034	1,661,243	(96,209)
TOTAL REVENUES	6,377,582	6,480,063	(102,481)	7,841,190	7,877,695	(36,505)
EXPENDITURES						
Salaries						
Regular Instruction	1,294,828	1,381,532	(86,704)	1,670,603	1,662,807	7,796
Instructional Assistants	351,122	516,828	(165,706)	496,649	638,066	(141,418)
Special Education	111,593	116,877	(5,284)	143,548	141,898	1,650
Administration	497,803	548,337	(50,534)	616,698	658,956	(42,258)
Student & Staff Support	282,622	259,519	23,102	342,909	314,694	28,215
Noninstructional	48,653	109,583	(60,930)	70,942	131,872	(60,930)
Total Salaries	2,586,621	2,932,676	(346,056)	3,341,349	3,548,293	(206,945)
Other Compensation						
Employee insurance opt-out	6,981	4,952	2,029	10,825	6,000	4,825
Stipends	-	8,263	(8,263)	5,011	10,000	(4,989)
Bonuses	149,000	164,000	(15,000)	149,000	164,000	(15,000)
Total Other Compensation	155,981	177,215	(21,234)	164,836	180,000	(15,164)

Lehigh Valley Dual Language Charter School

Budget-vs-Actual & Projection - Detail

As of April 30, 2023

	Year To Date 04/30/2023			Year Ending 06/30/2023		
	Actual	Operating Budget	Variance	Projection	Operating Budget	Variance
Benefits						
Medical insurance	521,261	632,800	(111,539)	647,821	759,360	(111,539)
Dental insurance	44,908	45,344	(436)	53,977	54,413	(436)
Life insurance	22,424	-	22,424	22,424	-	22,424
Other group insurance	10,451	-	10,451	10,451	-	10,451
Social security contributions	201,307	214,328	(13,021)	245,954	258,975	(13,021)
PSERS defined benefit plans	424,811	431,580	(6,769)	516,211	520,492	(4,281)
Tuition reimbursement	24,709	9,068	15,642	30,560	14,918	15,642
Unemployment compensation	24,633	30,366	(5,733)	27,407	31,000	(3,592)
Workers' compensation	16,438	17,000	(562)	16,438	17,000	(562)
Retirement contributions - non-PSERS	87,383	108,567	(21,185)	110,090	131,274	(21,185)
Other employee benefits	16,529	-	16,530	16,530	-	16,530
Total Benefits	1,394,854	1,489,053	(94,198)	1,697,863	1,787,432	(89,569)
Professional & technical services						
Other contracted teaching services	-	28,329	(28,329)	5,666	33,995	(28,329)
Summer program services	5,250	-	5,250	5,250	-	5,250
Special education services	-	23,563	(23,563)	14,727	29,454	(14,727)
Other professional services	20,694	1,431	19,263	21,839	1,717	20,122
Professional development	1,483	25,244	(23,761)	19,153	30,292	(11,139)
Student health services	229	-	229	229	-	229
IT services	17,120	-	17,120	17,120	-	17,120
Audit services	13,134	9,783	3,351	13,134	15,900	(2,766)
Payroll services	13,168	13,534	(366)	15,875	16,240	(365)
Legal services	3,787	8,333	(4,546)	8,787	10,000	(1,213)
Business services	70,500	62,846	7,654	82,998	75,446	7,552
Security services	500	-	500	500	-	500
Total Professional & technical services	145,866	173,063	(27,197)	205,278	213,044	(7,766)
Property services						
Building rental & CAM	9,625	-	9,625	9,625	-	9,625
Maintenance & repairs	148,663	371,578	(222,915)	306,573	511,894	(205,321)
Utilities	98,530	56,724	41,805	98,530	68,069	30,461
Copier leases	21,826	17,512	4,315	25,328	21,014	4,315
Total Property services	278,644	445,814	(167,170)	440,056	600,977	(160,920)
Other purchased services						
Student transportation	3,300	11,124	(7,824)	17,205	27,810	(10,605)
Auto insurance	1,736	-	1,736	1,736	-	1,736
General property & liability insurance	21,569	17,971	3,597	21,569	17,971	3,597
Other insurance	6,401	-	6,401	6,401	-	6,401
Telecommunications services	6,962	42,049	(35,086)	33,429	50,459	(17,030)
Postage & shipping	3,524	667	2,857	3,657	800	2,857
Advertising	1,529	2,413	(884)	2,012	2,896	(884)
Printing & binding	-	131	(131)	26	157	(131)
Food service management - food costs	292,325	224,208	68,117	357,616	296,360	61,256
Travel	114	2,481	(2,367)	610	2,977	(2,366)
Miscellaneous purchased services	(1,260)	11,813	(13,074)	5,209	14,175	(8,967)
Total Other purchased services	336,200	312,857	23,342	449,470	413,605	35,864
Supplies						
Instructional supplies	69,227	91,630	(22,402)	105,446	98,265	7,181
Special education supplies	2,184	21,784	(19,601)	14,384	21,785	(7,401)

Lehigh Valley Dual Language Charter School

Budget-vs-Actual & Projection - Detail

As of April 30, 2023

	Year To Date 04/30/2023			Year Ending 06/30/2023		
	Actual	Operating Budget	Variance	Projection	Operating Budget	Variance
Health supplies	12,696	218	12,479	12,696	408	12,289
Administration	3,733	31,759	(28,026)	23,807	38,110	(14,304)
Maintenance Supplies	34,491	29,137	5,354	40,318	34,964	5,354
Food	3,780	6,193	(2,413)	5,329	7,742	(2,413)
Meals & refreshments	391	-	391	390	-	391
Books & curricula	48,060	148,788	(100,728)	176,987	182,505	(5,520)
Tech supplies & software	32,181	8,677	23,504	32,180	12,000	20,181
Other general supplies	494	11,063	(10,569)	9,676	13,190	(3,515)
Total Supplies	207,237	349,248	(142,011)	421,213	408,970	12,243
Property, furniture & equipment						
Buildings	10,000	-	10,000	10,000	-	10,000
Furniture & equipment	25,167	2,271	22,897	25,167	2,725	22,442
Computers	-	40,000	(40,001)	20,000	50,000	(30,000)
Property, furniture & equipment	35,167	42,271	(7,104)	55,167	52,725	2,442
Other expenditures						
Dues & fees	29,322	27,943	1,379	41,547	33,532	8,016
Bank fees	45	-	45	45	-	45
Interest expense	10,893	9,930	963	12,818	11,916	902
Late fees	235	-	235	235	-	235
Donations	1,080	-	1,080	1,080	-	1,080
Scholarships	-	2,500	(2,500)	2,000	3,000	(1,000)
Fees for student activities/trips	20,909	-	20,909	20,908	-	20,908
Other expenditures	62,484	40,373	22,111	78,633	48,448	30,186
Other uses of funds - debt service						
Redemption of principal	490,046	490,108	(61)	588,130	588,128	0
Other uses of funds - debt service	490,046	490,108	(61)	588,130	588,128	0
TOTAL EXPENDITURES	5,693,100	6,452,678	(759,578)	7,441,995	7,841,622	(399,629)
CHANGE IN FUND BALANCE	684,482	27,385	657,097	399,195	36,073	363,123

Lehigh Valley Dual Language Charter School Bill Payments

Payment Date	Vendor Name	Account title	Memo	Amount
04/21/2023	601 Broad Development Group, LLC	Prepaid expenses	Mortgage	50,003.73
04/21/2023	Lintons Food Service Management	Food service management	Meal Service March 2023 - food costs	43,855.80
04/13/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	19,719.74
04/21/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	19,719.74
04/13/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	14,002.78
04/21/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	14,002.78
04/03/2023	Charter Choices, Inc.	Accounting services	. Assistance with new ES-SERS/PIMS reporting requirement.	7,500.00
04/12/2023	Charter Choices, Inc.	Accounting services	Service performed per contract for the month.	6,300.00
04/21/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	5,112.52
04/13/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	5,112.52
04/12/2023	PPL Electric Utilities	Electricity	Acct Number# 98220-20029 Meter 300959298 Mar 2- Mar 31	4,820.59
04/21/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	4,432.54
04/13/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	4,432.54
04/21/2023	Alfero Company, Inc.	Building maintenance & repairs	3/31/2023 - Completed install of concrete and VCT flooring as per Job # 6744	4,050.00
04/21/2023	Wright Specialty Premium Trust	General property & liability insurance	07/01/2022 09/01/2023 7NA5CP0001285-00 Commercial Package 04/01/2023 \$3,412.75	3,412.75
04/24/2023	Fraser Advanced Information Systems 129	Copier leases	Acct#603-0277014-000 copier rental 03/31/2023-04/29/2023	2,927.20
04/03/2023	4imprint	General supplies	Koozie Olympus 24-Can Kooler Backpack 4 MInt 66 gray Account NO 2490556	2,529.21
04/21/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	2,518.48
04/21/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	2,518.48
04/21/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	2,518.48
04/13/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER:	2,518.48

**Lehigh Valley Dual Language Charter School
Bill Payments**

Payment Date	Vendor Name	Account title	Memo	Amount
04/13/2023	Highmark Blue Shield	Medical insurance	2949270001 CLIENT NUMBER:294927 April 2023 ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	2,518.48
04/13/2023	Highmark Blue Shield	Medical insurance	2949270001 CLIENT NUMBER:294927 April 2023 ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	2,518.48
04/03/2023	Cardmember Service	General supplies	waiting for backup	2,139.47
04/19/2023	Dual Temp Company, Inc.	Building maintenance & repairs	April invoice which is Invoice 2 of 4 for the contract year. Quarterly Maintenance Contract Invoice for LV Dual Language Charter School	1,950.00
04/28/2023	Republic Services	Disposal services	Acct #3-0282-1057560 - April 2023	1,929.14
04/24/2023	Evelyn Deschamps	Other employee benefits	Medical Reimbursement	1,924.88
04/03/2023	601 Broad Development Group, LLC	Rental of land & buildings	Additional Space	1,750.00
04/26/2023	601 Broad Development Group, LLC	Rental of land & buildings	Lease rent- additional space	1,750.00
04/26/2023	601 Broad Development Group, LLC	Rental of land & buildings	Additional Space Rent	1,750.00
04/19/2023	Uline	General supplies	6-7 GAL 1.5MIL BLACK TRASH LINER, 40-45 GAL 2.5MIL BLACK TRASH, 3M3000 POWER SPONGE 20/CT ULINE FACIAL TISSUE 36/CT, ODOBAN ODOR ELIMINATOR 1 GAL, 4 OZ, FOAM CUPS 1M/CT, ULINE SIMPLE TOUCH GLVS CLEAR-M	1,561.03
04/17/2023	UNUM Life Insurance Company of America EE	Life insurance	Billing Period: 4/1/2023 - 4/30/2023 #0656930-0016	1,560.75
04/21/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	1,460.72
04/13/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	1,460.72
04/13/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	1,460.72
04/21/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	1,460.72
04/14/2023	Guardian Dental	Dental insurance	Group ID: 00 558787 For period 04/01/23 to 04/30/23	1,405.07
04/13/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	1,133.32
04/13/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	1,133.32
04/21/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	1,133.32

Lehigh Valley Dual Language Charter School Bill Payments

Payment Date	Vendor Name	Account title	Memo	Amount
04/21/2023	Highmark Blue Shield	Medical insurance	2023 ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	1,133.32
04/24/2023	LAROS SILK MILL MAS- TER ASSOCIATION, INC	Dues & fees	Condo fee	1,116.60
04/03/2023	LAROS SILK MILL MAS- TER ASSOCIATION, INC	Dues & fees	Condo fee	1,116.00
04/21/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	1,057.76
04/13/2023	Highmark Blue Shield	Medical insurance	ACCOUNT NUMBER: 2949270001 CLIENT NUMBER:294927 April 2023	1,057.76
04/05/2023	Stotz & Fatzinger Office Supply	General supplies	GLDWHITEBOX: PA- PER,COPY,8.5X11,20#, WHITE - CT, STOGIFT- CARD: GIFT CARD - EA, IL30000: PEN, THE BET- TER,BP,RT,0.7,BK - DZ	963.00
04/14/2023	Guardian Dental	Dental insurance	Group ID: 00 558787 For period 04/01/23 to 04/30/23	898.17
04/17/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 4/1/2023 - 4/30/2023	863.44
04/24/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 5/1/2023 - 5/31/2023	846.40
04/17/2023	Vision Service Plan	Other group insurance	Client ID 30034388 Cus- tomer Ref# 3454802 Cov- erage Period April 2023	783.16
04/17/2023	Dual Temp Company, Inc.	Building maintenance & repairs	3/21/23 Mike W. - While on site for a maintenance, got a service call for no heat in the gym. Went to check the unit. Found the igniter had a crack in it. Went to supply house to get a replacement. Re- placed igniter and also checked heat exchanger for holes and didn't find any. Checked to make sure there was no block- ages and also checked the gas pressure. Every- thing checked out and unit is operating properly.	781.70
04/20/2023	Verizon Wireless	Telecommunications ser- vices	Account # 823032866-00001 Feb 26 - Mar 25	776.92
04/21/2023	Palmeri Transportation Inc	Fees for student activites/ trips	4174 30-Mar-2023 11:30 DeSales University	752.26
04/17/2023	Dual Temp Company, Inc.	Building maintenance & repairs	2/24/23 - Arrived onsite and checked in with cus- tomer. I was shown to the gymnasium. Found ther- mostat set to 76 and room temp was 56. Gained ac- cess to roof and found ig- niter failed. Ran to supply house and got new igniter. Installed new igniter and observed operation on unit. Found no other is-	706.92

**Lehigh Valley Dual Language Charter School
Bill Payments**

Payment Date	Vendor Name	Account title	Memo	Amount
04/21/2023	Dual Temp Company, Inc.	Building maintenance & repairs	sues with heating. Space temp has risen to 58 at time of departure. Upon arrival found the Mitsubishi mini-split for the server room locked out on error code P6 & reading 80 degrees. Gained roof access to troubleshoot. Hooked up gauges to find circuit low on 410a refrigerant. Visually checked for any leaks and oil staining. Found the Suction service port had oil under the refrigerant cap and schrader was loose. Tighted schrader and checked all flare connections. Sprayed the remainder of refrigerant lines, joints and fittings for any other leaks with micro leak detector bubbles but none were found. Reset unit then Topped off low circuit with refrigerant. Once completed tested operations and A/C is now fully cooling and pulling down to set-point.	700.00
04/17/2023	Provident Life and Accident Ins Co	Other group insurance	Employee Voluntary Election 03/02/2023 - 04/12/2023 E0677310 LEHIGH VALLEY DUAL LANGUAGE CHARTER SCHOOL R0677310	696.39
04/17/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 4/1/2023 - 4/30/2023	568.41
04/24/2023	VISA	General supplies	AMZN-GIFTEXPRESS Pack of 12 Letter, GIFT-EXPRESS Pack of 12 Letter	563.07
04/21/2023	Wright Specialty Premium Trust	Other insurance	Period From 07/01/2023 Policy Period To 09/01/2023 7NA5FF000090400 Liability-Excess 04/01/2023 \$519.00	519.00
04/24/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 5/1/2023 - 5/31/2023	484.30
04/17/2023	Mr. Rooter	Building maintenance & repairs	3/8/23 - Water Heater Repair - St12 Expansion Tank - Installed	459.00
04/24/2023	VISA	Fees for student activities/trips	APPLEBEES-explorers program fieldtrip	438.82
04/21/2023	Wright Specialty Premium Trust	Auto insurance	Period From 07/01/2023 Policy Period To 09/01/2023 7NA5CA000094300 Commercial-Auto 04/01/2023 \$434.00	434.00
04/21/2023	Altronics Security Systems	Prepaid expenses	5/1/2023 to 4/30/2024 ALARM.COM CELLEME-TRY:	420.00
04/19/2023	Stotz & Fatzinger Office Supply	General supplies	PSSA Supplies	400.14
04/24/2023	VISA	General supplies	GIANT afterschool PRO-	392.30

**Lehigh Valley Dual Language Charter School
Bill Payments**

Payment Date	Vendor Name	Account title	Memo	Amount
04/14/2023	Guardian Dental	Dental insurance	GRAMCOOKING CLUB Group ID: 00 558787 For period 04/01/23 to 04/30/23	381.76
04/24/2023	VISA	Fees for student activities/ trips	URBAN AIR TREXLER- TOWN-explores program field trip	364.81
04/17/2023	Smart Digital Tech	Technology supplies & software	April 2023 Monthly Man- aged CCTV agreement. 1 MSP CCTV LVDL... Smart Digital Tech Managed CCTV Support Services for PSL Certification : En- glish Language Learners, Famille's Community and College/ University Name: Intermediate 1/30/2023-3/12/2023	350.00
04/17/2023	Joselin Blanco	Tuition reimbursement	Q1 2023 Administration Fees	340.00
04/17/2023	PenServ	Dues & fees	Q1 2023 Administration Fees	328.69
04/14/2023	Guardian Dental	Dental insurance	Group ID: 00 558787 For period 04/01/23 to 04/30/23	322.36
04/17/2023	Stotz & Fatzinger Office Supply	General supplies	PSSA calculators	310.32
04/24/2023	VISA	General supplies	STAPLES-office printer elsie office	303.97
04/24/2023	VISA	Fees for student activities/ trips	THE DA VINCI- 5th grade field trip student activities	300.00
04/03/2023	Cintas Corporation # 101	General supplies	GLI GLASS&SURF NET MOP JRT TOILET TIS- SUE SIG SDAP SUC SIG AIR SVC SIG AUTOPAPR BLU	295.17
04/17/2023	Cintas Corporation # 101	General supplies	SIG AIN SUC SIG AU- TOSDAP CVR SIG AU- TOPAPR BLU SIG AU- TOPAPR BLU supplies	295.17
04/19/2023	Cintas Corporation # 101	General supplies	60' MOP FRAME, 36' MOP FRAME, SIG AU- TOPAPR BLU ALU, SIG HRDWND WHT LRG, FC4 NEUTRAL FLR CLNR, GL1 GLASS & SURF CLNR, Z1 HARD SURF SANITZR, 36' DUST MOP, WET MOP LARGE, SIG AIR DSP ALU, SIG AIR CVR WHITE, SIG AIR SVC, SIG AUTOSOAP DSP ALU, SIG SOAP SVC, SIG AUTOSOAP CVR BLU, SIG SOAP SVC, SIG SOAP RFL FOAM, WOOD WET MOP HAN- DLE, WOOD DUST MOP HANDLE, CLEANING CHEM DISP, JRT TOILET TISSUE REFILL, JRT DBL TP DSP WHITE	295.17
04/21/2023	East Stroudsburg Univer- sity	Fees for student activities/ trips	Schisler Museum/McMunn Planetarium: Program Date: 5/30/23	285.00
04/17/2023	UGI Utilities, Inc.8355	Electricity	Billing Period: 3/8/23 to 3/24/23 Account #411013396790	258.42
04/17/2023	Angelanette Arrubla	Professional educational services - other	After School Program Weeks 3-4 (March 23) {March 27 March 29 March 30} 8 HRS	240.00

**Lehigh Valley Dual Language Charter School
Bill Payments**

Payment Date	Vendor Name	Account title	Memo	Amount
04/17/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 4/1/2023 - 4/30/2023	237.86
04/24/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 5/1/2023 - 5/31/2023	234.80
04/17/2023	Cintas Corporation # 101	General supplies	60' MOP FRAME, 36' MOP FRAME, SIG AU- TOPAPR BLU ALU, SIG HRDWHD WHT LRG, FC4 NEUTRAL FLR CLNR, GL1 GLASS7SURF CLNR, 21HARD SUR SANITZR, 36' DUST MOP, WET MOP LARGE, SIG AIR DSP ALU, SIG AIR CVR WHITE, SIG AIR SVC, SIG AUTOSOAP DSP ALU, SIG AUTOSOAP CVR BLU, SIG SOAP SVC, SIG SOAP SVC, SIG SOAP RFL FOAM, WOOD WET MOP HAN- DLE, WOOD DUST MOP HANDLE, CLEANING CHEM DISP, JRT TOILET TISSUE REFILL, JRT DBL TP DSP WHITE	217.41
04/17/2023	Lakeshore Learning Mate- rials	General supplies	PRIVACY PARTITION- SET OF 10, WRITE-WIPE LAPBOARD-SET 10 WHICH CONSISTS OF: WRITE-WIPE LAP- BOARD, REMOVABLE MOUNTING PUTTY	210.39
04/21/2023	Uline	General supplies	XPRESSNAP KRAFT NAPKINS 12PK/CT, 12X2000 REYNOLDS FILL-CUTTERBOX	191.95
04/14/2023	Guardian Dental	Dental insurance	Group ID: 00 558787 For period 04/01/23 to 04/30/23	190.88
04/14/2023	Guardian Dental	Dental insurance	Group ID: 00 558787 For period 04/01/23 to 04/30/23	190.88
04/14/2023	Guardian Dental	Dental insurance	Group ID: 00 558787 For period 04/01/23 to 04/30/23	190.88
04/24/2023	VISA	General supplies	KFC-explorers food	181.06
04/17/2023	All Affordable Pest Control	Extermination services	General Pest Control Ser- vice	180.00
04/24/2023	VISA	Professional development	NTLREST SERVSAFE- ServSafe manager course with online proctored exam	179.00
04/17/2023	Angelanette Arrubla	Professional educational services - other	Saturday School Program Week 9 (March 25) 5 HRS	150.00
04/24/2023	Charter Choices, Inc.	Postage & shipping	Bill.com - 3/5/23 to 4/4/23	141.97
04/17/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 4/1/2023 - 4/30/2023	140.97
04/17/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 4/1/2023 - 4/30/2023	122.85

**Lehigh Valley Dual Language Charter School
Bill Payments**

Payment Date	Vendor Name	Account title	Memo	Amount
04/24/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 5/1/2023 - 5/31/2023	120.41
04/14/2023	Guardian Dental	Dental insurance	Group ID: 00 558787 For period 04/01/23 to 04/30/23	95.44
04/14/2023	Guardian Dental	Dental insurance	Group ID: 00 558787 For period 04/01/23 to 04/30/23	95.44
04/14/2023	Guardian Dental	Dental insurance	Group ID: 00 558787 For period 04/01/23 to 04/30/23	95.44
04/14/2023	Guardian Dental	Dental insurance	Group ID: 00 558787 For period 04/01/23 to 04/30/23	95.44
04/14/2023	Guardian Dental	Dental insurance	Group ID: 00 558787 For period 04/01/23 to 04/30/23	95.44
04/24/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 5/1/2023 - 5/31/2023	95.25
04/17/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 4/1/2023 - 4/30/2023	95.25
04/17/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 4/1/2023 - 4/30/2023	95.25
04/24/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 5/1/2023 - 5/31/2023	95.25
04/17/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 4/1/2023 - 4/30/2023	88.61
04/24/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 5/1/2023 - 5/31/2023	86.29
04/24/2023	VISA	General supplies	SAMSCLUB- Community workshope	85.29
04/17/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 4/1/2023 - 4/30/2023	82.89
04/24/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 5/1/2023 - 5/31/2023	81.35
04/17/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 4/1/2023 - 4/30/2023	80.02
04/24/2023	VISA	Meals & refreshments	TST* Billys Downtown- Staff Meeting Breakfast	78.56
04/17/2023	J. W. Pepper & Son, Inc.	General supplies	Sheet music: 11415881F, De Colores 3-Pt-Mix Accompaniment, 11358941F, Sing, Cielito Lindo! Orchestration Accompaniment MP3	64.59
04/24/2023	VISA	Meals & refreshments	WENDYS-explorers program	47.83
04/17/2023	Stotz & Fatzinger Office Supply	General supplies	PIL30000: PEN, THE BETTER, BP, RT, 0.7,BK - DZ	45.94
04/17/2023	UNUM Life Insurance	Life insurance	Life/ADD/STD/LTD	41.38

**Lehigh Valley Dual Language Charter School
Bill Payments**

Payment Date	Vendor Name	Account title	Memo	Amount
	Company of America		Acct0656929-001 0 Billing Period: 4/1/2023 - 4/30/2023	
04/24/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 5/1/2023 - 5/31/2023	40.40
04/24/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 5/1/2023 - 5/31/2023	40.26
04/26/2023	MacMain, Connell & Lein- hauser, LLC	Legal services	Account No# 30047.001	37.50
04/24/2023	VISA	General supplies	AMZN-Decal Big Vinyl Bomb Aesthetic Cool ; 15 Pack Blank Cotton Can- vas DIY Craft Zipper; Max Fun 60PCS Easter Wood Cutouts for Crafts Easter	33.97
04/03/2023	Purchase Power	Postage & shipping	Acct #8000-9090-0721-6661	31.88
04/17/2023	J. W. Pepper & Son, Inc.	General supplies	Sheet music: 11415523, De Colores, 11385287, Los Pollitos Dicen	30.19
04/26/2023	MacMain, Connell & Lein- hauser, LLC	Legal services	Account No# 30047.001	25.00
04/21/2023	Uline	General supplies	FREIGHT CHARGE	13.75
04/17/2023	J. W. Pepper & Son, Inc.	General supplies	Sheet music: 11346401, Sing, Cielito, 2 11356934, Tengo Tengo, 11397180, Welcome	11.40
04/24/2023	VISA	Fees for student activites/ trips	URBAN AIR TREXLER- TOWN-explorers program field trip	10.23
04/24/2023	UNUM Life Insurance Company of America	Life insurance	Life/ADD/STD/LTD Acct0656929-001 0 Billing Period: 5/1/2023 - 5/31/2023	8.73
Sum Total				282,413.75

**Lehigh Valley Dual Language CS
Accounts Receivable Summary Report
School Year 2022-23 as of 04/30/2023**

District	AUN	Amounts Due			Amounts Paid			Net Due	
		Regular Ed	Special Ed	Total Due	District	UniPay	Refunds		Total Paid
Allentown City SD	121390302	1,908,977.81	493,199.05	2,402,176.86	2,386,938.29	.00	.00	2,386,938.29	15,238.57
Bethlehem Area SD	120481002	1,888,096.75	309,923.65	2,198,020.40	1,933,664.31	.00	.00	1,933,664.31	264,356.09
Boyertown Area SD	114060753	10,823.28	.00	10,823.28	.00	9,740.96	.00	9,740.96	1,082.32
Catasauqua Area SD	121391303	34,993.37	.00	34,993.37	29,691.48	.00	.00	29,691.48	5,301.89
East Penn SD	121392303	61,945.60	.00	61,945.60	61,945.60	.00	.00	61,945.60	.00
Easton Area SD	120483302	125,624.64	25,146.05	150,770.69	131,843.68	.00	.00	131,843.68	18,927.01
Nazareth Area SD	120484803	35,778.90	.00	35,778.90	32,201.01	.00	.00	32,201.01	3,577.89
Northampton Area SD	120484903	40,418.43	.00	40,418.43	33,682.03	.00	.00	33,682.03	6,736.40
Parkland SD	121395103	12,007.04	.00	12,007.04	12,007.04	.00	.00	12,007.04	.00
Pen Argyl Area SD	120485603	12,984.74	.00	12,984.74	.00	11,686.27	.00	11,686.27	1,298.47
Pleasant Valley SD	120455203	.00	.00	.00	.00	.00	.00	.00	.00
Quakertown Community SD	122098403	16,494.82	.00	16,494.82	16,494.83	.00	.00	16,494.83	-.01
Salisbury Township SD	121395603	42,249.05	.00	42,249.05	42,249.24	.00	.00	42,249.24	-.19
Saucon Valley SD	120486003	8,354.93	12,617.46	20,972.39	17,818.02	.00	.00	17,818.02	3,154.37
Southern Lehigh SD	121395703	28,516.38	.00	28,516.38	28,516.38	.00	.00	28,516.38	.00
Whitehall-Coplay SD	121397803	91,396.12	.00	91,396.12	91,396.12	.00	.00	91,396.12	.00
Wilson Area SD	120488603	8,233.37	.00	8,233.37	8,233.37	.00	.00	8,233.37	.00
Totals:		4,326,895.23	840,886.21	5,167,781.44	4,826,681.40	21,427.23	.00	4,848,108.63	319,672.81

**Lehigh Valley Dual Language CS
Accounts Receivable Summary Report
School Year 2021-22 as of 04/30/2023**

District	AUN	Amounts Due			Amounts Paid			Net Due	
		Regular Ed	Special Ed	Total Due	District	UniPay	Refunds		Total Paid
Allentown City SD	121390302	2,490,819.69	510,565.43	3,001,385.12	3,001,385.12	.00	.00	3,001,385.12	.00
Bethlehem Area SD	120481002	2,112,509.46	369,606.81	2,482,116.27	2,482,116.27	.00	.00	2,482,116.27	.00
Boyerstown Area SD	114060753	12,326.79	.00	12,326.79	.00	12,326.79	.00	12,326.79	.00
Catasauqua Area SD	121391303	6,868.31	.00	6,868.31	6,868.31	.00	.00	6,868.31	.00
East Penn SD	121392303	47,330.80	4,254.01	51,584.81	51,688.35	.00	.00	51,688.35	-103.54
Easton Area SD	120483302	115,368.94	.00	115,368.94	116,640.56	.00	1,271.62	115,368.94	.00
Hazleton Area SD	118403302	2,211.43	.00	2,211.43	.00	3,715.43	.00	3,715.43	-1,504.00
Northampton Area SD	120484903	23,590.86	.00	23,590.86	23,590.86	.00	.00	23,590.86	.00
Parkland SD	121395103	26,940.74	.00	26,940.74	26,940.74	.00	.00	26,940.74	.00
Pleasant Valley SD	120455203	15,810.97	.00	15,810.97	15,810.97	.00	.00	15,810.97	.00
Salisbury Township SD	121395603	30,726.58	.00	30,726.58	30,726.72	.00	.00	30,726.72	-14
Saucon Valley SD	120486003	15,542.84	.00	15,542.84	15,542.84	.00	.00	15,542.84	.00
Southern Lehigh SD	121395703	19,780.75	.00	19,780.75	19,780.75	.00	.00	19,780.75	.00
Unassigned	999999999	.00	.00	.00	.00	.00	.00	.00	.00
Whitehall-Coplay SD	121397803	124,525.17	.00	124,525.17	124,525.17	.00	.00	124,525.17	.00
Wilson Area SD	120488603	61,602.10	.00	61,602.10	61,602.10	.00	.00	61,602.10	.00
Totals:		5,105,955.43	884,426.25	5,990,381.68	5,977,218.76	16,042.22	1,271.62	5,991,989.36	-1,607.68