

Lehigh Valley Dual Language Charter School

Board of Trustee Meeting

Agenda

Tuesday – August 23, 2022

6:00 p.m. Public Meeting

1. Approval of LVDLCS July 19th, 2022 Board Meeting Minutes
2. CEO/COO and Principal's Report
3. Courtesy of the Floor – Agenda Items
4. Financial Report and Approval of Payments for the prior month
5. Old Business
 - Renovation Updates– Certificate of Occupancy
 - W2A Analysis of Acoustical Study Results and Bid Documents
 - Schoolwide Title 1 Comprehensive Plan 2022-2025 – Approval
 - Update on Scholarship Fundraising Activities /Wishlist
6. New Business
 - LVDLCS ARP ESSER Health and Safety Plan – Approval
 - Staff Attendance to the Moravian Spanish Immersion Conference
 - Board Participation in PA Coalition of Charter School Conference in Lancaster, PA.
 - PSSA Data Summary - Informational
 - Discard Old Teacher Desk
 - The Preferred Mortgage Savings Plan
 - Political Activities Policy – First Reading
 - Summer School Report – Informational
7. Personnel
 - Jennelle Billingsby – Resignation –Middle School Teacher
 - Phillip Ciccarone – New 7/8 Math Teacher
 - Daniel Class – New Social Worker/Counselor
 - Ian Gallagher – New 7/8 ELA Teacher
 - Joanna Adames – New Part Time Cafeteria Staff
8. Other
 - a. Courtesy of the Floor – Non Agenda Items
 - b. Public Comment and Correspondence
9. Next Board Meeting-Tuesday, September 20th, 2022, at LVDLCS at 6:00 p.m.
10. Adjournment

Our vision is a community of bilingual/bicultural, life-long learners committed to excellence and dedicated to learning and leadership

Lehigh Valley Dual Language Charter School

Board of Trustees Meeting

Tuesday July 19, 2022 - 6:00 p.m.

Welcome and Introductions

Mrs. Gutierrez welcomed those in attendance and called the meeting to order. Mrs. Gutierrez informed the attendees that the meeting was being recorded, so that accurate minutes could be created. She also noted that, after minutes are approved and signed, the recording is deleted. There were no objections to the recording of the meeting.

Board Members Present: Mrs. Gutierrez, Mr. Lopez, Ms. Weaver, Mr. Santana, Ms. Parrales

Excused: Dr. Rance-Roney

Staff Present: Ms. Perez, Mrs. Herrmann, Mr. Zapata

Visitor: Jesse Bean – Charter Choices

Zoom Present: Ms. E. Gonzalez

Approval of Minutes

Mrs. Gutierrez requested a review of the board meeting minutes for the month of June 28th, 2022.

Mr. Lopez called for a motion to **approve the June 28th, 2022 meeting minutes**. Motion was seconded by Ms. Parrales. Motion was approved unanimously.

1. School Activities

- July 5th: Start of LVDLCS Summer Program

Upcoming Events

- July 19th - July 28th - Continuation of LVDLCS Summer Program

2. Facilities

- Technology –
 - IU received Access Points - Installation Complete
 - Help Desk tickets submitted for chromebook repair
- Building – all summer maintenance is being completed

3. Business Office

- Enrollment – 441
- Transportation – 2022-2023 Act 372 forms delivered to districts as requested
- Waiting List – 30
- PIMS – All reports have been submitted on time.

4. Community Support

- LVDLCS continues to provide books to Free Little Library at St. Peter's Evangelical Church.

5. Student Services

- Social Work Staff available throughout the summer to work with individual parents/students/families as needed

- Working with Center for Humanistic Change to schedule student programming for 2022-2023
 - Proposed groups:
 - 1st grade - Second Step
 - 5th grade - Botvin Life Skills (substance abuse prevention)
 - 6th Grade - Botvin Life Skills (substance abuse prevention)
 - 7th and 8th grade - Choices, Chances and Changes Education (opioid abuse prevention)

6. Programs

- Summer Program current enrollment: 46 students /11 staff
 1. Average Attendance for 2 weeks: 35
 2. Program includes Incoming Kindergarten class with average attendance of 7 students
 3. Program includes a 30 minute Art Block within the schedule

7. Leadership Team Meetings – held weekly

Financial Report and Approval of Payments:

Mrs. Gutierrez guided the Board through the review of finances, LVDLCS's balance sheet at June 30th showed Cash (Checking Account + Investments) at \$1.7M+, and has nearly returned to FY21 levels after a capital outlay in Summer '21. The school's ending Fund Balance (Assigned + Unassigned + Net Income) at 06/30/22 has grown to \$1.75M, while Accounts Payable has declined to \$45K and Accrued Payroll has grown to \$812K. For the 12 months ending 06/30/2022, the school has an operating surplus of \$302K compared to a budgeted surplus of \$261K (these figures are exclusive of the school's financing activity). LVDLCS has received \$1.6M in federal revenues, including \$750K in ESSER funding in the 2021-22 school year.

Mrs. Gutierrez called for a motion to **approve the fiscal year financial report ending June 30th, 2022 and for the list of bills to be paid.** Motion was made by Mr. Lopez seconded by Mr. Santana. Motion was passed unanimously.

Old Business

- **Renovation Update** – The school received an emergency occupancy until the parking lot work is completed.
- **Acoustical Study Results** – The results of the study are being reviewed by W2A and will assist in if a completing the soundproof project. They presented a quote for \$8,000 to bid the project.

Mr. Lopez called for a motion to accept **the quote by W2A to bid the project as presented.** Motion was seconded by Ms. Weaver. Motion was accepted unanimously

- **Anti-Hazing Policy** – Second Reading - This is a required policy, not one that was developed out of a school identified need.

Ms. Weaver called for a motion to approve the **Anti-Hazing Policy as presented.** Motion was seconded by Mr. Santana. Motion was accepted unanimously

New Business

LVDLCS Board Meeting Minutes – July 19, 2022

- Schoolwide Title 1 Comprehensive Plan 2022-2025 – The plan was presented and it will be posted on the school website for a 30 day review and will be approved at the August Board Meeting.
- **2022-2023 Emergency Instructional Time Template** – This is an emergency plan for the Covid-19 virus in case is needed again regarding instruction during such time.

Mr. Lopez called for a motion to approve the **2022-2023 Emergency Instructional Time Template as presented**. Motion was seconded by Mr. Santana. Motion was accepted unanimously.

- **BASD Reauthorization Packet** – The BASD reauthorization packet was presented to the board, the renewal is different from previous years, in that BASD has a very extensive application packet that needs to be completed.
- **Discipline Report** – The results were presented to the board.
- **Survey Results** – The results were presented to the board

Personnel

- Emely Chavez - Music Teacher

Mr. Lopez called for a motion to approve all personnel as presented. Motion was seconded by Ms. Parrales. Motion was accepted unanimously.

Courtesy of the Floor – Non Agenda Items

- None

Public Comment and Correspondence

- None

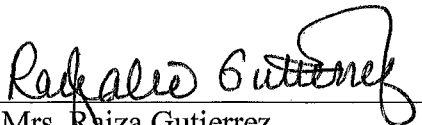
Other

- 2022 Moravian Academy Language Immersion Conference – Aug 18, 2022 9:00 a.m. – 3:00 p.m.
- News Article.

Next Board Meeting will be Tuesday August 23, 2022 at 6:00 p.m.

Adjournment – A motion to adjourn was made by Mr. Lopez seconded by Ms. Weaver. There were no questions or comments. Motion was approved unanimously. Meeting was adjourned at 7:03 p.m.

Respectfully signed and submitted for approval by:



Mrs. Raiza Gutierrez
President



Mr. Joshua Santana
Board Secretary

Lehigh Valley Dual Language Charter School
Board Meeting
CEO/COO and Principal's Report
August 23, 2022

1. School Activities

- July 5th - July 28th: LVDLCS Summer Program (see attached Event Report)
- August 11th: Student letters mailed to homes
- August 15 - 22nd: New Staff Induction Week
- August 16th - 18th: Smart Start Kinder Program (Event Report will be provided at meeting)
- August 18th: Moravian Academy Language Immersion Conference
- August 22nd - 26th: Staff Professional Development Week
- August 26th: Family Visitation Day (9:00 - 11:00 AM)

Upcoming Events

- August 29th: First Day of School!
- September 7th: Open House (6:00 - 7:30 PM)
- September 7th - 9th: Coach ELA Assessments
- September 14th & 15th: Coach Math Assessments

2. Facilities

- Technology – Determining status of the school PA system
- Building – Continued monitoring of ongoing projects (as discussed on Board Agenda)

3. Business Office

- Enrollment – 464 (as of 8/15/22)
- Transportation – waiting for district bus lists
- Waiting List – 25
- PIMS – All reports have been submitted on time.

4. Community Support

- Scheduling Safe2Say Training in partnership with Sandy Hook Promise

5. Student Services

- Working with Center for Humanistic Change to schedule student programming for 2022-2023

6. Programs

1. Writing Professional Development for staff provided by Intermediate Unit 20
2. Social Studies Curriculum Professional Development provided by Savvas

7. Leadership Team Meetings – held weekly

LVDLCS Dress Down Day Totals

Month	Activities	Amount Raised
September	Dress Down Day	
October	Dress Down Day	
November	Dress Down Day	
December	Dress Down Day	
January	Dress Down Day	
February	Dress Down Day	
March	Dress Down Day	
April	Dress Down Day	
May	Dress Down Day	

LVDLCS 8th Grade Student High School Selection

School	Number of Students
Allen	5
Dieruff	9
Building 21	0
Liberty	8
Freedom	8
LVA	2
Charter Arts	1
Executive Education	2
Lincoln Leadership	1
Whitehall	1
Parkland	1
Undecided	1
Possible relocation impacting decision	1

***UPDATED information of student request of records totals for the 2021-2022 8th grade students will be provided at the September, 2022 meeting.**



Summer Program

July 5th – July 28th, 2022 Incoming Kindergarten through 7th Grade

Purpose of the Event	The Summer Program is designed to provide additional educational opportunities to students with a focus on Reading and Math. In addition, the Summer Program provides remediation for those students who need to attend in order to advance to the next grade for the upcoming school year.
Summer School Teachers	LVDLCS Staff: Joselin Blanco-Padilla, Diana Dominguez, Monica Edelen-Miller, Nyteisha Zervos, Betzaida Velazquez, Anna Gonzalez, Ada Morales, Tara Weaver, Michelle Cygan Outside Staff: Abby Lee, Angela Gonzalez
Positive Outcomes	<ul style="list-style-type: none"> ● Student to staff ratio was 4:1 – which increased opportunities for small group and individualized instruction ● Students received one hour of math and one hour of ELA instruction. ● Students received a 30-minute art special. ● Students had access to free play time in The Park, the gym, and the outside play area. ● The program included an incoming kindergarten class – seven incoming kindergarten students consistently attended the program and now are fully acclimated to their Kinder classroom and team. ● Pizza and Ice Cream treat at the end of the week was a success and appreciated by the students and staff. ● When possible, students were grouped with staff members that they will be working with this coming school year – it allowed for students/staff to build relationships .
Recommendations	<ul style="list-style-type: none"> ● Continue to look for organized/structured sports programs for extended educational programming (this year our soccer coach was not available, so art was substituted). ● Try to continue the small group size – this allows for individualized attention throughout the program. ● Complete a student survey at the end of the program.
Additional Comments	Staff and students verbally expressed that they enjoyed the summer program and liked being in the school with a smaller number of students.

Average Daily Attendance	Average Student Daily Attendance:
32 students	12 out of the 15 program days

LVDLCS is a Title I School

This institution is an equal opportunity provider



Kindergarten Smart Start

August 16th – 18th, 2022

Incoming Kindergarten

Purpose of the Event	The Summer Smart Start Program is designed to provide incoming Kindergarten students with an exposure to their classrooms, teachers, and classroom routines. In addition, it also allows staff to conduct assessments for those students who may not have been able to attend Kindergarten screening.
Summer School Teachers	LVDLCS Staff: Janirca Vazquez, Monica Edelen-Miller, Diana Dominguez, Jennifer Pina
Positive Outcomes	<ul style="list-style-type: none"> ● Students had two days of in-classroom experience during Smart Start ● Students were able to meet 3 staff members of the Kindergarten team and one staff member of the EL Department ● Students were exposed to some classroom and school routines ● Parents received an orientation from the Kindergarten teachers ● Parents were able to drop off school supplies, register for Class Dojo, and complete other Kindergarten paperwork ● Students were able to learn The Park rules and have time to play with their peers ● Teachers were able to observe social interactions to determine best class placement for the school year
Recommendations	<ul style="list-style-type: none"> ● Consider scanning the students fingers for the school lunch program ● Consider having the final day a uniform day so that students and parents can have a uniform “check”.
Additional Comments	Staff and students verbally expressed that they enjoyed the summer program and liked being in the school with a smaller number of students.

<u>Incoming Kinder Attendance</u>	<u>Volunteer Hours Earned:</u>
47 students	94

Lehigh Valley Dual Language Charter School

Financial Statements

As of July 31, 2022

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August 2022

**Members of the Board of Trustees
Lehigh Valley Dual Language Charter School**

This Summary and Management Report presents information we believe is important to you as members of the school board. We encourage you to review the sections of this report and we would be pleased to furnish additional information as requested. Monthly financials are intended to provide a snapshot of the financials as of a specific point in time. As a result, they are subject to variances due to timing – the most common example is when invoices are received after the financials are prepared.

July Board Summary:

LVDLCS's Balance Sheet at July 31st showed Cash (Checking Account + Investments) at \$1.6M+, and has nearly returned to FY21 levels after a capital outlay in Summer '21. The school's Fund Balance (Assigned + Unassigned + Net Income) at 07/31/22 has grown to \$1.87M, while Accounts Payable is \$237K and Accrued Payroll has declined to \$410K. For the 1 month ending 07/31/2022, the school has an operating surplus of \$91K, and its financial health metrics remain strong: Current Ratio = 2.2 (Standard = 1.1), Debt Ratio = 65.9% (Standard = Less than 85%), while Days COH is low (14 Days, compared to a 60-Day Standard).

1. Balance Sheet

- The school's combined Cash and Investment Balances were \$1,568,733 at July 31st, a decrease of \$517K from the prior month (6/30/2022) as July was a three-payroll month.
- Total Current Liabilities on June 30, 2022 represent a \$209,255 decrease since June 30th due to the payout of Accrued Salary to 10-month employees over the summer months, along with the repayment of the school's Line of Credit (\$125K) in July 2022.
- The building purchase in August 2021 is reflected as a Fixed Asset (\$9.8M) and as a Long-Term Liability (\$7.5M) on the Balance Sheet, as well as on the Budget-to-Actual report in a separate expense section.

2. Budget to Actual for the One (1) Month Ended July 31, 2022

- YTD Revenues from Local School Districts of \$425,808 are below budget by \$83K (despite enrollment growth to 465) after one month as some district tuition payments have been delayed.
- YTD Expenses of \$359,649 are slightly over budget (+\$39K) through one month of activity as the school incurs facility costs such as summer cleaning/repairs (\$26K variance) and supply orders (\$13K variance).
- The school is opening the 22-23 school year with an Operating Surplus of \$91,253. Variances due to seasonal spending (noted above) are expected to normalize as daily school operations begin, and we will look to produce year-end projections in future months.

Lehigh Valley Dual Language Charter School
Comparative Balance Sheets - Summary
 Prior Year and Current Year to Date

As of Date 07/31/2022

	Year Ending 06/30/2022	Year To Date 07/31/2022	Variance from 06/30/22	
	Unaudited	Actual	Actual	Drivers of variance
ASSETS				
Current Assets				
Cash & cash equivalents	818,856	300,501	(518,355)	3 payrolls in July; small district pmt
Investments	1,266,655	1,268,232	1,577	
District receivables	219,178	633,136	413,957	
Federal receivables	531,530	454,350	(77,179)	Receipt of federal grants due at year end
Other receivables	18,980	18,980	0	
Other current assets	9,917	71,914	61,998	Prepaid August Health Insurance bill
Total Current Assets	2,865,116	2,747,113	(118,002)	
Noncurrent Assets				
Fixed assets	9,797,347	9,797,347	0	
Other noncurrent assets	828,920	828,920	0	
Total Noncurrent Assets	10,626,267	10,626,267	0	
TOTAL ASSETS	13,491,383	13,373,380	(118,002)	
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts payable & accrued expenses	122,888	237,113	114,224	
Accrued salaries & benefits	608,918	410,438	(198,479)	
Current portion of debt	713,415	588,415	(125,000)	paydown of line of credit
Total Current Liabilities	1,445,221	1,235,966	(209,255)	
Long-term liabilities				
Long-term notes & leases payable	7,576,098	7,527,115	(48,983)	
Pension liabilities	6,558,884	6,558,884	0	
Other non-current liabilities	51,700	51,700	0	
Total Long-term liabilities	14,186,682	14,137,699	(48,983)	
Total Liabilities	15,631,903	15,373,665	(258,238)	
Equity	(2,140,520)	(2,000,285)	140,236	
TOTAL LIABILITIES & EQUITY	13,491,383	13,373,380	(118,002)	

Lehigh Valley Dual Language Charter School
Budget-vs-Actual - Summary
As of July 31, 2022

	Year To Date 07/31/2022			Year Ending 06/30/2023
	Actual	Operating Budget	Variance	Operating Budget Drivers of variance
Average Daily Membership				
ADM - regular education	439	427	12	427
ADM - special education	26	29	(3)	29
Total Average Daily Membership	465	456	9	456
REVENUES				
District per pupil revenues	425,808	508,590	(82,782)	6,103,077
Other Local Revenues	3,372	4,067	(695)	78,952
State Revenues	0	0	0	34,423
Federal Revenues	21,722	37,841	(16,119)	1,661,243
TOTAL REVENUES	450,902	550,498	(99,596)	7,877,695
EXPENDITURES				
Salaries	60,371	59,617	754	3,548,294
Other Compensation	0	50	(50)	180,000
Benefits	101,503	100,634	869	1,787,431
Professional & technical services	15,522	13,936	1,587	212,583
Property services	75,946	50,081	25,864	600,976
Other purchased services	5,034	10,449	(5,414)	413,606
Supplies	35,964	22,758	13,206	408,969
Property, furniture & equipment	4,696	10,227	(5,532)	52,726
Other expenditures	11,630	4,037	7,593	48,447
Other uses of funds - debt service	48,983	49,011	(27)	588,129
TOTAL EXPENDITURES	359,649	320,800	38,850	7,841,161
CHANGE IN FUND BALANCE	91,253	229,698	(138,445)	36,534

Lehigh Valley Dual Language Charter School
4 - Key Performance Indicators
As of July 31, 2022

	<u>Year Ending</u> 06/30/2022	<u>Year To Date</u> 07/31/2022		
	Unaudited	Actual	Benchmark	Notes
Short-Term Indicators				
Total margin	3.1 %	0.5 %	At least 0%	FYE net income / revenue
Current ratio	2.0	2.2	At least 1.1	Current assets / current liabilities
Days cash on hand	38.5	14.0	At least 60 days	Total cash / average daily spend
Long-Term Indicators				
Fund balance	21.0 %	22.5 %	5-12%	% of revenue
Debt ratio	71.7 %	65.9 %	At most 85%	Total liabilities / total assets
Per Pupil Metrics				
Per pupil revenues	0	16,941		Revenues / ADM
Per pupil expenditures	0	16,863		Expenditures / ADM

**Lehigh Valley Dual Language Charter School
Comparative Balance Sheets - Detail
Prior Year and Current Year to Date**

As of Date 07/31/2022

	Year Ending 06/30/2022	Year To Date 07/31/2022	
	Unaudited	Actual	Increase (decrease)
ASSETS			
Current Assets			
Cash & cash equivalents	818,856	300,501	(518,355)
Investments			
Embassy CDs account	159,903	159,903	0
Fulton CDs account	258,973	258,974	0
Raymond James CDs account	253,896	253,895	0
Peoples CDs account	250,000	250,000	0
DLP investments	343,883	345,460	1,577
Total Investments	1,266,655	1,268,232	1,577
District receivables			
District Per Pupil - 2020-21	(2,355)	(2,355)	0
District Per Pupil - 2021-22	221,533	210,805	(10,728)
District Per Pupil - 2022-23	0	424,686	424,685
Total District receivables	219,178	633,136	413,957
Federal receivables			
Title I	163,322	148,423	(14,898)
Title II	16,253	14,732	(1,521)
Title III	12,480	11,365	(1,115)
Title IV	12,425	11,297	(1,129)
IDEA	21,774	0	(21,773)
ARP ESSER	297,894	267,302	(30,592)
ARP IDEA	6,145	1,231	(4,914)
Federal Lunch Program (NSLP)	1,237	0	(1,237)
Total Federal receivables	531,530	454,350	(77,179)
Other receivables	18,980	18,980	0
Other current assets	9,917	71,914	61,998
Total Current Assets	2,865,116	2,747,113	(118,002)
Noncurrent Assets			
Fixed assets			
Land	1,800,000	1,800,000	0
Buildings	7,310,866	7,310,867	0
Building improvements	639,713	639,712	0
Machinery & equipment	463,748	463,748	0
Furniture & fixtures	76,367	76,368	0
Accumulated depreciation on furniture & equipmer	(515,525)	(515,525)	0
Construction in progress	22,178	22,177	0
Total Fixed assets	9,797,347	9,797,347	0
Other noncurrent assets			
Deferred outflows from pensions	808,260	808,260	0
Deferred outflows from OPEB	20,660	20,660	0
Total Other noncurrent assets	828,920	828,920	0

Total Noncurrent Assets	10,626,267	10,626,267	0
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TOTAL ASSETS	13,491,383	13,373,380	(118,002)
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts payable & accrued expenses	122,888	237,113	114,224
Accrued salaries & benefits	608,918	410,438	(198,479)
Current portion of debt			
Loans payable - current portion	588,415	588,415	0
Line of credit	125,000	0	(125,000)
Total Current portion of notes payable	713,415	588,415	(125,000)
Total Current Liabilities	1,445,221	1,235,966	(209,255)

Long-term liabilities

Long-term notes & leases payable	7,576,098	7,527,115	(48,983)
Pension liabilities			
Other postemployment benefits (OPEB)	258,192	258,192	0
Net pension liability	5,571,494	5,571,494	0
Deferred inflows from pensions	677,858	677,858	0
Deferred inflows from OPEB	51,340	51,340	0
Total Pension liabilities	6,558,884	6,558,884	0
Other non-current liabilities	51,700	51,700	0
Total Long-term liabilities	14,186,682	14,137,699	(48,983)
Total Liabilities	15,631,903	15,373,665	(258,238)

Equity

Nonspendable fund balance	272,507	272,506	0
Assigned fund balance	1,590,000	1,590,000	0
Unrestricted fund balance	94,102	185,356	91,252
Net investment in fixed assets	1,632,835	1,681,818	48,984
Amount provided for OPEB liability	(288,872)	(288,873)	0
Amount provided for pension	(5,441,092)	(5,441,092)	0
Total Equity	(2,140,520)	(2,000,285)	140,236

TOTAL LIABILITIES & EQUITY	13,491,383	13,373,380	(118,002)
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Lehigh Valley Dual Language Charter School
Budget-vs-Actual - Detail
As of July 31, 2022

	Year To Date 07/31/2022			Year Ending 06/30/2023
	Actual	Operating Budget	Variance	Operating Budget
REVENUES				
District per pupil revenues				
Revenue from districts - regular education	362,517	436,354	(73,837)	5,236,252
Revenue from districts - special education	63,291	72,236	(8,945)	866,825
Total District per pupil revenues	<u>425,808</u>	<u>508,590</u>	<u>(82,782)</u>	<u>6,103,077</u>
Other Local Revenues				
Interest	1,581	2,276	(696)	27,318
Student activity fees	0	0	0	11,666
Rental revenue	1,791	1,791	1	21,492
Restricted contributions	0	0	0	3,000
Miscellaneous local revenues	0	0	0	15,476
Total Other Local Revenues	<u>3,372</u>	<u>4,067</u>	<u>(695)</u>	<u>78,952</u>
State Revenues				
Ready to Learn block grant	0	0	0	20,191
State food program revenue	0	0	0	14,232
Total State Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>34,423</u>
Federal Revenues				
IDEA pass-through	0	0	0	21,773
Title I	0	0	0	238,662
Title II	0	2,025	(2,025)	24,297
Title III	0	1,416	(1,416)	16,993
Title IV	0	1,389	(1,389)	16,662
Federal school lunch program	0	0	0	429,834
ESSER II	19,345	33,011	(13,666)	396,136
ARP ESSER	0	0	0	516,886
ARP ESSER learning loss	1,698	0	1,698	0
ARP ESSER summer programs	340	0	340	0
ARP ESSER afterschool programs	339	0	339	0
Total Federal Revenues	<u>21,722</u>	<u>37,841</u>	<u>(16,119)</u>	<u>1,661,243</u>
TOTAL REVENUES	<u><u>450,902</u></u>	<u><u>550,498</u></u>	<u><u>(99,596)</u></u>	<u><u>7,877,695</u></u>

EXPENDITURES

Salaries

Regular Instruction	5,040	12,000	(6,960)	1,662,807
Instructional Assistants	3,840	0	3,840	638,067
Special Education	0	0	0	141,897
Administration	40,992	34,943	6,049	658,956
Student & Staff Support	8,318	10,674	(2,356)	314,695
Noninstructional	2,181	2,000	181	131,872
Total Salaries	60,371	59,617	754	3,548,294
Other Compensation				
Employee insurance opt-out	0	0	0	6,000
Stipends	0	50	(50)	10,000
Bonuses	0	0	0	164,000
Total Other Compensation	0	50	(50)	180,000
Benefits				
Medical insurance	52,528	63,280	(10,752)	759,360
Dental insurance	8,203	4,535	3,669	54,412
Life insurance	5,626	0	5,626	0
Other group insurance	1,528	0	1,527	0
Social security contributions	2,595	3,631	(1,036)	258,975
PSERS defined benefit plans	7,904	10,737	(2,833)	520,492
Tuition reimbursement	1,250	0	1,250	14,918
Unemployment compensation	0	0	0	31,000
Workers' compensation	17,216	17,000	216	17,000
Retirement contributions - non-PSERS	766	1,451	(684)	131,274
Other employee benefits	3,887	0	3,886	0
Total Benefits	101,503	100,634	869	1,787,431
Professional & technical services				
Other contracted teaching services	0	2,833	(2,833)	33,995
Summer program services	3,480	0	3,480	0
Special education services	0	0	0	29,454
Other professional services	3,500	143	3,357	1,717
Professional development	495	2,525	(2,029)	30,293
Audit services	0	0	0	15,900
Payroll services	1,397	1,353	44	16,240
Legal services	0	833	(834)	10,000
Business services	6,300	6,249	52	74,984
Security services	350	0	350	0
Total Professional & technical services	15,522	13,936	1,587	212,583
Property services				
Maintenance & repairs	60,852	42,658	18,194	511,894
Utilities	14,771	5,672	9,099	68,068
Copier leases	323	1,751	(1,429)	21,014
Total Property services	75,946	50,081	25,864	600,976
Other purchased services				
Student transportation	0	0	0	27,810
General property & liability insurance	4,242	4,493	(251)	17,972
Telecommunications services	792	4,205	(3,412)	50,459

Postage & shipping	0	67	(67)	800
Advertising	0	241	(242)	2,896
Printing & binding	0	13	(13)	156
Food service management - food costs	0	0	0	296,360
Travel	0	248	(248)	2,977
Miscellaneous purchased services	0	1,182	(1,181)	14,176
Total Other purchased services	5,034	10,449	(5,414)	413,606
Supplies				
Instructional supplies	8,425	6,226	2,198	98,265
Special education supplies	0	0	0	21,784
Health supplies	0	0	0	408
Administration	0	3,176	(3,176)	38,110
Maintenance Supplies	1,209	2,914	(1,704)	34,965
Food	118	0	118	7,741
Books & curricula	19,758	4,284	15,473	182,506
Tech supplies & software	6,139	5,901	239	12,000
Other general supplies	315	257	58	13,190
Total Supplies	35,964	22,758	13,206	408,969
Property, furniture & equipment				
Furniture & equipment	4,696	227	4,468	2,726
Computers	0	10,000	(10,000)	50,000
Property, furniture & equipment	4,696	10,227	(5,532)	52,726
Other expenditures				
Dues & fees	8,118	2,794	5,324	33,531
Interest expense	1,120	993	127	11,916
Scholarships	0	250	(250)	3,000
Fees for student activities/trips	2,392	0	2,392	0
Other expenditures	11,630	4,037	7,593	48,447
Other uses of funds - debt service				
Redemption of principal	48,983	49,011	(27)	588,129
Other uses of funds - debt service	48,983	49,011	(27)	588,129
TOTAL EXPENDITURES	359,649	320,800	38,850	7,841,161
CHANGE IN FUND BALANCE	91,253	229,698	(138,445)	36,534

Company Name: Lehigh Valley Dual Language Charter School

Report Name: Check Register for the month July 2022

Bank	Date	Payee	Document No	Amount
Bill.com Clearing	Account No:			
	7/19/2022	V0406--Linton's Food Service Management		40,103.72
	7/19/2022	V0445--Mernic Indemnity Co		17,216.00
	7/25/2022	V0601--Savvas Learning Company LLC		12,149.15
	7/12/2022	V0406--Linton's Food Service Management		11,127.00
	7/11/2022	V0795--Charter Choices, Inc.		6,300.00
	7/26/2022	V0450--McGraw-Hill School Education LLC		5,947.24
	7/21/2022	V0744--Vista Higher Learning		5,436.56
	7/19/2022	V0811--BrainPOP		5,021.25
	7/12/2022	V0778--William H. Sadler Inc.		4,843.31
	7/11/2022	V0664--Stotz & Fatzinger Office Supply		4,184.60
	7/19/2022	V0280--Guardian Dental		4,101.79
	7/21/2022	V0812--The Master Teacher		3,950.00
	7/20/2022	V0802--Suntext International		3,880.00
	7/12/2022	V0879--Jms Acoustics Llc		3,500.00
	7/19/2022	V0876--Wright Specialty Premium Trust		3,412.75
	7/12/2022	V0849--PPL Electric Utilities		3,184.40
	7/26/2022	V0156--Colonial Intermediate Unit		2,970.57
	7/12/2022	V0156--Colonial Intermediate Unit		2,800.86
	7/27/2022	V0199--Dual Temp Company, Inc.		2,550.00
	7/19/2022	V0740--UNUM Life Insurance Company of America		2,284.40
	7/22/2022	V0260--Frontline Technologies Group, LLC		2,183.49
	7/12/2022	V0396--Lakeshore Learning Materials		2,099.71
	7/26/2022	V0816--St Lukes University Health Network		2,000.00
	7/11/2022	V0224--ePlus Technology Inc.		1,928.02
	7/18/2022	V0685--TCI		1,884.00
	7/19/2022	V0613--Saucon Valley School District		1,260.55
	7/12/2022	V0002--4Imprint		1,139.24
	7/27/2022	V0100--Blackboard Inc		1,118.50
	7/28/2022	V0396--Lakeshore Learning Materials		1,022.28
	7/11/2022	V0487--Mr. Rooter		980.00
	7/12/2022	V0756--Waste Management of Pennsylvania, Inc.		909.25
	7/12/2022	V0720--UGI Utilities, Inc.8355		867.68
	7/26/2022	V0871--Angelanette Arrubla		840.00
	7/26/2022	V0796--Abigail Lee		840.00
	7/18/2022	V0630--Selective Insurance Company of America		829.00
	7/19/2022	V0753--Verizon Wireless		766.82
	7/12/2022	V0755--Vison Service Plan		763.63
	7/27/2022	V0732--UNUM Life Insurance Company of America EE		652.26
	7/20/2022	V0624--School Datebooks		450.19
	7/18/2022	V0197--Discount School Supply		434.23
	7/12/2022	V0732--UNUM Life Insurance Company of America EE		404.74
	7/11/2022	V0652--Smart Digital Tech		350.00
	7/26/2022	V0363--Joselin Blanco		340.00
	7/26/2022	V0855--Nytesha Zervos		340.00
	7/12/2022	V0529--PenServ		338.72
	7/12/2022	V0878--The Gallery Collection Prudent Publishing		314.69
	7/11/2022	V0553--Provident Life and Accident Ins Co		309.92
	7/11/2022	V0139--Cintas Corporation # 101		305.13

7/11/2022	V0505--NJ Advance Media	303.60
7/19/2022	V0270--Fraser Advanced Information Systems 129	298.50
7/18/2022	V0396--Lakeshore Learning Materials	280.59
7/12/2022	V0795--Charter Choices, Inc.	279.53
7/11/2022	V0396--Lakeshore Learning Materials	276.00
7/12/2022	V0652--Smart Digital Tech	265.00
7/19/2022	V0266--Fraser Advanced Information Systems	260.66
7/19/2022	V0139--Cintas Corporation # 101	257.61
7/19/2022	V0877--Sovereign Insurance Group	112.00
7/26/2022	V0010--601 Broad Development Group, LLC	106.72
7/19/2022	V0084--Barbara Pizarro	45.00
7/11/2022	V0573--ReadyRefresh	44.90

Total for Bill.com Clearing

173,165.76

Fulton Oper X60 Account No:

7/1/2022	V0275--Highmark Blue Shield	confirmation# z6bvgznchnswycz	59,965.12
7/21/2022	V0338--Janirca Vazquez	1346	773.76

Total for Fulton Oper X6078

60,738.88

Lehigh Valley Dual Language CS
Accounts Receivable Summary Report
School Year 2022-23 as of 07/31/2022

District	AUN	Amounts Due			District	Amounts Paid			Total Paid	Net Due
		Regular Ed	Special Ed	Total Due		UniPay	Refunds			
Allentown City SD	121390302	177,003.68	36,367.36	213,371.04	.00	.00	.00	.00	213,371.04	
Bethlehem Area SD	120481002	148,443.18	24,679.94	173,123.12	.00	.00	.00	.00	173,123.12	
Boyetown Area SD	114060753	1,027.23	.00	1,027.23	.00	.00	.00	.00	1,027.23	
Catasauqua Area SD	121391303	1,151.63	.00	1,151.63	.00	.00	.00	.00	1,151.63	
East Penn SD	121392303	4,916.77	2,243.68	7,160.45	.00	.00	.00	.00	7,160.45	
Easton Area SD	120483302	9,965.07	.00	9,965.07	.00	.00	.00	.00	9,965.07	
Nazareth Area SD	120484803	.00	.00	.00	.00	.00	.00	.00	.00	
Northampton Area SD	120484903	2,245.47	.00	2,245.47	.00	.00	.00	.00	2,245.47	
Parkland SD	121395103	1,122.53	.00	1,122.53	1,122.53	.00	.00	1,122.53	.00	
Pen Argyl Area SD	120485603	.00	.00	.00	.00	.00	.00	.00	.00	
Salisbury Township SD	121395603	2,560.55	.00	2,560.55	.00	.00	.00	.00	2,560.55	
Saucon Valley SD	120486003	1,295.24	.00	1,295.24	.00	.00	.00	.00	1,295.24	
Southern Lehigh SD	121395703	2,411.70	.00	2,411.70	.00	.00	.00	.00	2,411.70	
Whitehall-Coplay SD	121397803	8,315.72	.00	8,315.72	.00	.00	.00	.00	8,315.72	
Wilson Area SD	120488603	2,058.34	.00	2,058.34	.00	.00	.00	.00	2,058.34	
Totals:		362,517.11	63,290.98	425,808.09	1,122.53	.00	.00	1,122.53	424,685.56	