

Lehigh Valley Dual Language Charter School
Board of Trustee Meeting
Agenda
Tuesday – July 19, 2022
6:00 p.m. Public Meeting

1. Approval of LVDLCS June 28, 2022 Board Meeting Minutes
2. CEO/COO and Principal's Report
3. Courtesy of the Floor – Agenda Items
4. Financial Report and Approval of Payments for the prior month
5. Old Business
 - Renovation Updates– Certificate of Occupancy
 - Acoustical Study Results – Information
 - Anti-Hazing Policy – Second Reading - Approval
6. New Business
 - Schoolwide Title 1 Comprehensive Plan 2022-2025 – Approval
 - 2022-2023 Emergency Instructional Time Template
 - BASD Reauthorization Packet
 - Discipline Report
 - Survey Results
7. Personnel
 - Emily Chaves - Music Teacher
8. Other
 - a. Courtesy of the Floor – Non Agenda Items
 - b. Public Comment and Correspondence
 - 2022 Moravian Academy Language Immersion Conference – Aug 18, 2022 9:00 a.m. – 3:00 p.m.
9. Next Board Meeting-Tuesday, August 23, 2022, at LVDLCS at 6:00 p.m.
10. Adjournment

Lehigh Valley Dual Language Charter School

Board of Trustees Meeting

Tuesday June 28, 2022 - 6:00 p.m.

Welcome and Introductions

Mrs. Gutierrez welcomed those in attendance and called the meeting to order. Mrs. Gutierrez informed the attendees that the meeting was being recorded, so that accurate minutes could be created. She also noted that, after minutes are approved and signed, the recording is deleted. There were no objections to the recording of the meeting.

Board Members Present: Mrs. Gutierrez, Mr. Lopez, Ms. Weaver, Mr. Santana

Excused: Mr. Paulino, Ms. Parrales, Dr. Rance-Roney

Staff Present: Ms. Perez, Mrs. Herrmann, Mr. Zapata, Mrs. E. Gonzalez

Zoom Present: Ms. Acevedo, Mr. W. Rodriguez

Approval of Minutes

Mrs. Gutierrez requested a review of the board meeting minutes for the month of May 23, 2022.

Mr. Lopez called for a motion to **approve the May 23, 2022 meeting minutes**. Motion was seconded by Ms. Weaver. Motion was approved unanimously.

1. School Activities

- 5/27: Field Day Rain Date (if needed)
- 6/2: Explorers Field Trip
- 6/3: 8th Grade Dance (6:00 - 8:00 a.m.)
- 6/7: Kinder Moving Up (a.m.) / 8th Grade Moving On (p.m.) (Event Report Attached)
- 6/8: Explorers Graduation Ceremony (9:00 AM) / Last Day of School!

Upcoming Events

- July 5 - July 28 - LVDLCS Summer Program

2. Facilities

- Technology –
 - IU received Access Points - will be scheduling installation
 - Help Desk tickets submitted for Chromebook repair
- Building – all summer maintenance is being completed

3. Business Office

- Enrollment – 453
- Transportation – 2022-2023 Act 372 forms delivered to districts as requested
- Waiting List – 30
- PIMS – All reports have been submitted on time.

4. Community Support

- Parent donations for Moving Up/Moving-On Ceremony include balloon decorations/selfie stations. These are from parents with small businesses that support our school.

5. Student Services

- Social Work Staff available throughout the summer to work with individual parents/students/families as needed

6. Programs

- Summer Program current enrollment: 61 students / 11 staff
 1. Program includes a 30 minute Art Block within the schedule

7. Leadership Team Meetings – held weekly

Student Presentation: Ms. Herrmann presented the technology use by teachers in the classroom

Financial Report and Approval of Payments:

Mrs. Gutierrez guided the Board through the review of finances LVDLCS's Balance Sheet at May 31st showed Cash (Checking Account + Investments) at \$1.5M+ and its ending Fund Balance (Assigned + Unassigned + Net Income) totaled \$1.6M. Accounts Payable has declined to \$61K and Accrued Payroll has grown to \$872K. For the 11 months ending 05/31/2022, the school had an operating deficit of \$235K compared to a budgeted surplus of \$18K (these figures are exclusive of the school's financing activity). LVDLCS has received \$135M in federal revenues, including \$700K in ESSER funding in the 2021-22 school year.

Mrs. Gutierrez called for a motion to **approve the fiscal year financial report ending May 31st, 2022 and for the list of bills to be paid**. Motion was made by Mr. Lopez seconded by Ms. Weaver. Motion was passed unanimously.

Old Business

- **Renovation Update** – School is still waiting for the occupancy permit. The building owner is working with us to complete side parking lot work that is causing the delay.
- **W2A Conference Room Project** – They will provide updates on our new conference room.
- **Acoustical Study Results** – The results of the study will be reviewed by W2A and if a bid is required to complete the soundproof project, they will take care of writing it.
- **2022-2023 LVDLCS Budget** - The preliminary budget was displayed for 30 days in the school website. The final budget was presented to the Board for approval. An additional part time cafeteria staff was added.

Ms. Weaver called for a motion to approve the **2022-2023 LVDLCS Budget for submission to PDE**. Motion was seconded by Mr. Santana. Motion was accepted unanimously

- **2022 Financial External Audit** – The auditors came to the school June 6 for an interim visit. Mr. Lopez was interviewed as the treasurer of the school. They are returning for a full audit August 2nd and 3rd.

New Business

- **Board Re-Organization** - Resignation from all Board Officers was accepted.

LVDLCS Board Meeting Minutes – June 28, 2022

Mr. Lopez then called for a motion to nominate Mrs. Gutierrez as Board President. Motion was seconded by Mr. Santana. Motion was accepted unanimously.

Mr. Santana then called for a motion to nominate Ms. Weaver as Board Vice-President. Motion was seconded by Mr. Lopez. Motion was accepted unanimously.

Mr. Lopez then called for a motion to nominate Mr. Santana as Board Secretary. Motion was seconded by Mrs. Gutierrez. Motion was accepted unanimously.

Mrs. Gutierrez then called for a motion to nominate Mr. Lopez as Board Treasurer. Motion was seconded by Ms. Weaver. Motion was accepted unanimously.

Mr. Lopez then called for a motion to remove Mr. Paulino from the Board with regret. Motion was seconded by Ms. Weaver. Motion was accepted unanimously.

Dr. Rance-Roney remains a board member.

- **End of Programs Reports** – Event reports were presented to the Board for information on the end of programs reports including all events at the end of the year of the Saturday and After School program.
- **Charter Reauthorization Request** – The letter was drafted to be sent to BASD to request the reauthorization of LVDLCS charter.

Mr. Lopez called for a motion to authorize the administration to submit the correspondence to BASD to request the reauthorization of the LVDLCS charter. Motion was seconded by Mr. Santana. Motion was accepted unanimously.

- **Safety Committee Update**– Mr. Zapata provided an update on meetings the safety committee had and the issues addressed during the year. He also completed the safety training needed for a 5% discount on the school insurance.
- **Pennsylvania Coalition of Public Charter Schools Annual Conference** – The 2022 conference will be from Sept 21-23 at the Wyndham Lancaster Resort and Convention Center.
- **Anti-Hazing Policy** – First Reading - This is a required policy, not one that was developed out of a school identified need.
- **Playground Inspection** – The school received a quote from Safe4Play to inspect the school playground on an annual basis. The quote is for \$1,195.00 initial inspection and 695.00 per year for a 3 year contract. Mr. Lopez commented they should also be able to inspect the climb wall. The administration will reach out to Safe4Play to see if they can also do the inspection and request an updated quote.

Mr. Lopez called for a motion to approve **Safe4Play to be the playground inspector as presented**. Motion was seconded by Ms. Weaver. Motion was accepted unanimously.

- **Request of Proposal for Gym Soundproof** – The cost for soundproofing the gym is much higher than expected and would need to go for bids. The administration will contact W2A to do the bidding process.

Mr. Lopez called for a motion to approve administration to contract W2A for the bidding **as presented**. Motion was seconded by Mr. Santana. Motion was accepted unanimously.

- **Discard/Donation List** - A list of older technology was presented to the Board of items to be discarded or donated.

Mr. Lopez called for a motion to approve the discard/donation list. Motion was seconded by Ms. Weaver. Motion was accepted unanimously.

- **Lease Reimbursement** – A resolution authorizing Charter Choices is needed to submit the annual Lease Reimbursement paperwork to PDE.

Mr. Lopez called for a motion to authorize Charter Choices to submit the annual lease reimbursement to PDE. Motion was seconded by Ms. Weaver. Motion was accepted unanimously.

Personnel

- Samantha Vazquez - 1st Grade Spanish Teacher
- Ms. Yngrid Lopez – Teacher Assistant – Non Renewal
- Ms. Lorna Medina – Social Worker Contractor – Not Returning

Mr. Lopez called for a motion to approve all personnel as presented. Motion was seconded by Ms. Weaver. Motion was accepted unanimously.

Courtesy of the Floor – Non Agenda Items

- None

Public Comment and Correspondence

- None


Other

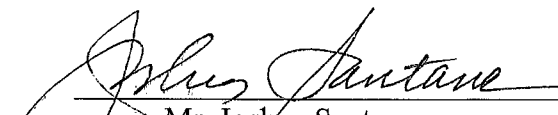
- 2022-Moravian Academy Language Immersion Conference – Aug 18, 2022 9:00 a.m. – 3:00 p.m.
- News Article.

Next Board Meeting will be Tuesday July 19, 2022 at 6:00 p.m.

Adjournment – A motion to adjourn was made by Mr. Santana seconded by Ms. Weaver. There were no questions or comments. Motion was approved unanimously. Meeting was adjourned at 7:00 p.m.

Respectfully signed and submitted for approval by:


Mrs. Raiza Gutierrez
President


Mr. Joshua Santana
Board Secretary

Lehigh Valley Dual Language Charter School
Financial Statements
June 30, 2022

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July 2022

**Members of the Board of Trustees
Lehigh Valley Dual Language Charter School**

This Summary and Management Report presents information we believe is important to you as members of the school board. We encourage you to review the sections of this report and we would be pleased to furnish additional information as requested. Monthly financials are intended to provide a snapshot of the financials as of a specific point in time. As a result, they are subject to variances due to timing – the most common example is when invoices are received after the financials are prepared.

June Board Summary:

LVDLCS’s Balance Sheet at June 30th showed Cash (Checking Account + Investments) at \$1.7M+, and has nearly returned to FY21 levels after a capital outlay in Summer ’21. The school’s ending Fund Balance (Assigned + Unassigned + Net Income) at 06/30/22 has grown to \$1.75M, while Accounts Payable has declined to \$45K and Accrued Payroll has grown to \$812K. For the 12 months ending 06/30/2022, the school has an operating surplus of \$302K compared to a budgeted surplus of \$261K (these figures are exclusive of the school’s financing activity). LVDLCS has received \$1.6M in federal revenues, including \$750K in ESSER funding in the 2021-22 school year. Finally, the school’s financial health metrics have shown improvement over the course of the year, as well: Current Ratio = 1.7 (Standard = 1.1) and Days COH = 38.7 (Standard = 60.0).

1. Balance Sheet

Balance Sheet Analysis	[A] 6/30/2021 (Audited)	[B] 06/30/2022	[C] = [B] - [A] Increase (Decrease)
Assets			
Cash	1,019,683	818,856	\$ (200,827)
Escrow	-	-	\$ -
Investments	922,641	922,641	\$ -
District Receivables	518,950	219,178	\$ (299,772)
Federal Receivables	51,223	527,311	\$ 476,088
State Receivables	34,033	-	\$ (34,033)
Fixed Assets - Net	686,481	9,797,347	\$ 9,110,867
Liabilities			
Accounts Payables	118,563	44,800	\$ (73,763)
Accrued Payroll	701,948	812,060	\$ 110,112
Notes Payable	-	8,164,513	\$ 8,164,513
Fund Balance			
Nonspendable	272,507	164,603	\$ (107,903)
Assigned	1,875,000	1,590,000	\$ (285,000)
Unassigned	9,362	216,502	\$ 207,140
Net Income	162,257	(56,325)	\$ (218,581)

- The school's combined Cash and Investment Balances was \$1,741,497 at June 30th (an increase of \$211K since 5/31) due to a combination of cash outlayed for capital improvements and an increase in federal receivables (Title Funding, IDEA, ESSER II/ARP).
- Total Current Liabilities on June 30, 2022 represent a \$765,055 increase since June 30th due to the addition of monthly mortgage payments and utilization of the school's Line of Credit (partially offset by a reduction in Accounts Payable).
- The building purchase in August 2021 is reflected as a Fixed Asset (\$9.8M) and as a Long-Term Liability (\$7.6M) on the Balance Sheet, as well as on the Budget-to-Actual report in a separate expense section. The amount of the school's equity put into fixed assets (building) accounts for the deficit.

2. Budget to Actual for the Twelve (12) Months Ended June 30, 2022

Income Statement Analysis	[A] YTD Actual	[B] YTD Budget	[C] = [A] - [B] Amount Over (Under) Budget
REVENUES			
Local Sources	6,349,018	5,860,481	488,537
State Sources	31,168	20,191	10,977
Federal Sources	1,642,061	2,059,585	(417,524)
EXPENDITURES			
Personnel	5,063,607	5,142,156	(78,549)
Contracted Services	208,773	323,059	(114,286)
Property Services	975,407	1,427,000	(451,593)
Other Purchased Services	446,171	367,676	78,495
Supplies and Instructional Aids	343,524	332,000	11,524
Building, Furniture & Equipment	38,035	80,000	(41,965)
Debt Service	601,814	-	601,814
Other Expenses	43,302	7,000	36,302
Net Change Before			
Building Transaction	301,614	261,366	40,248

- Total Revenues from Local School Districts of \$5,978,510 were over the budgeted amount by \$469K as the school has maintained healthy enrollment and tuition rates have increased.
- Roughly \$1.6M of an anticipated \$2.1M in Federal Revenues have been received in FY22. Additional ESSER II/III funds are expected to be received in Summer 2022 and recognized by the school's auditors as FY22 revenues.
- Total Expenses of \$7,720,633 came in very close to budget (+\$28K) as positive variances on Food Service (+\$78K), Transportation (+\$13K), Supplies (+\$12K) and Repairs (+\$92K) were offset by "savings" on Personnel (-\$79K), Professional Services (-\$114K) and Equipment (-\$42K).

- The school is closing the year with an Operating Surplus of \$301,614 (exclusive of the Building Acquisition) due to a decrease in projected ESSER Revenues to be recognized in FY22 and the utilization of \$285,000 of the prior year's committed fund balance.

**Lehigh Valley Dual Language
Charter School
Comparative Balance Sheets**

	June 30, 2021 (Audited)	June 30, 2022	Increase (Decrease)
ASSETS			
Current Assets			
Operating Cash	1,019,683	818,856	(200,827)
Investments	922,641	922,641	-
District Tuition Payments Receivable	518,950	219,178	(299,772)
Other Receivables	17,713	38,504	20,791
Federal Receivables	51,223	527,311	476,088
State Receivables	34,033	-	(34,033)
Prepaid Expenses	22,507	114,604	92,097
Total Current Assets	2,586,749	2,641,093	54,344
Fixed Assets - net	686,481	9,797,347	9,110,867
Other Assets			
Note Receivable - DLP	-	339,198	339,198
Note Receivable - Good New Ventures	277,000	-	(277,000)
Interest Receivable - Good New Ventures	43,701	4,685	(39,016)
Other Assets	242,211	-	(242,211)
Deferred Outflow of Resources	829,214	826,303	(2,911)
Total Other Assets	1,392,126	1,170,186	(561,138)
TOTAL ASSETS	4,665,356	13,608,626	8,943,270
LIABILITIES & EQUITY			
LIABILITIES			
Current Liabilities			
Accounts Payable	118,563	44,800	(73,763)
Accrued Payroll Expenses	701,948	812,060	110,112
Deferred Revenues	868	868	-
Mortgage Payable - Current	-	588,415	588,415
Line of Credit	-	125,000	125,000
Due to General Fund	9,156	24,447	15,291
Total Current Liabilities	830,535	1,595,590	765,055
Other Liabilities			
Food Service Deferred Inflows of Resources	12,373	12,373	-
Food Service Net Pension Liability	67,487	64,576	(2,911)
Deferred Inflows of Resources	714,208	714,208	-
Mortgage Payable - Long Term	-	7,576,098	7,576,098
Net OPEB Liability	258,486	258,486	-
Net Pension Liability	5,506,624	5,506,624	-
Total Other Liabilities	6,559,178	14,132,365	7,573,187
TOTAL LIABILITIES	7,389,713	15,727,955	8,338,242
EQUITY			
Amount Provided for Pension	(5,729,964)	(5,666,944)	63,020
Invested in Capital Assets	686,481	9,797,347	9,110,867
Amount Provided for Long term debt	-	(8,164,513)	(8,164,513)
Non Spendable	272,507	164,603	(107,903)
Assigned	1,875,000	1,590,000	(285,000)
Unrestricted	9,362	216,502	207,140
Net Income	162,257	(56,325)	(218,581)
TOTAL EQUITY	(2,724,357)	(2,119,329)	605,029
TOTAL LIABILITIES & EQUITY	4,665,356	13,608,626	8,943,270
Balance Sheet Metrics			
Current Ratio	3.11	1.66	(1.46)
Days Operating Cash on Hand	59.85	38.71	(21.14)

LEHIGH VALLEY DUAL LANGUAGE CHARTER SCHOOL
Budget-to-Actual
Twelve Months Ended June 30, 2022

	[A] YTD Actual	[B] YTD Budget	[C] = [A] - [B] Amount Over (Under) Budget
<u>REVENUES</u>			
Revenues from Local Education Agencies			
School District - Regular Education	5,114,715	4,907,662	207,053
School District - Special Education	863,795	602,327	261,468
Total Local Educational Agency Revenue	5,978,510	5,509,989	468,521
Other Local Revenues			
Interest Income	23,281	29,000	(5,719)
Student Activities Revenues	17,651	15,000	2,651
Lease Income	21,496	21,492	4
Miscellaneous	23,080	-	23,080
Prior Fund Balance	285,000	285,000	-
Total Local Revenue -Other	370,508	350,492	20,016
Revenues from State Sources			
Ready to Learn Grant	20,191	20,191	-
Health Services Reimbursement	10,977	-	10,977
PCCD Safe School Grant	-	-	-
Total State Revenues	31,168	20,191	10,977
Revenues from Federal Sources			
IDEA Pass-Through	21,773	20,900	873
Title I Grant	222,916	225,263	(2,347)
Title II Grant	22,334	22,981	(647)
Title III Grant	16,942	16,831	111
Title IV Grant	16,940	17,281	(341)
CARES Act - ESSER Set Aside	23,777	-	23,777
CARES Act - ESSER II Funding	299,678	652,222	(352,544)
CARES Act- ARP IDEA	6,145	-	6,145
CARES Act - ARP ESSER III Funding	420,261	834,107	(413,846)
Food Service Revenues	591,295	270,000	321,295
Total Federal Revenues	1,642,061	2,059,585	(417,524)
TOTAL REVENUES	\$ 8,022,247	\$ 7,940,257	\$ 81,990
<u>EXPENDITURES</u>			
Personnel Costs			
Salaries and Wages (includes incentives)	3,368,007	3,225,550	142,457
Insurances	670,587	931,033	(260,446)
Retirement	674,164	662,096	12,068
Employer Taxes	306,428	290,677	15,751
Other benefits	44,421	32,800	11,621
Total Salaries	5,063,607	5,142,156	(78,549)
Contracted Services			
Audit	13,257	12,000	1,257
Legal Services	19,627	10,000	9,627
Business Services	79,500	74,400	5,100

LEHIGH VALLEY DUAL LANGUAGE CHARTER SCHOOL
Budget-to-Actual
Twelve Months Ended June 30, 2022

	[A] YTD Actual	[B] YTD Budget	[C] = [A] - [B] Amount Over (Under) Budget
Board Member Services	-	5,000	(5,000)
Professional Development	24,844	24,250	594
Professional Consultant	37,458	-	37,458
Special Education Services	18,274	43,409	(25,135)
Payroll Service	15,813	17,000	(1,187)
Additional Programs/Extended Day	-	137,000	(137,000)
Total Professional & Technical Services	208,773	323,059	(114,286)
Property Services			
Building rental	53,856	600,000	(546,144)
Utilities	71,452	80,000	(8,548)
Repairs & Maintenance	817,327	725,000	92,327
Equipment Rental	23,916	22,000	1,916
Cleaning and Maintenance Supplies	8,856	-	8,856
Total Property Services	975,407	1,427,000	(451,593)
Other Purchased Services			
Transportation	40,200	27,000	13,200
Insurance	22,116	35,676	(13,560)
Telecommunications	47,894	57,000	(9,106)
Public Relations	1,328	2,000	(672)
Printing	152	-	152
Student Meals	313,348	240,000	73,348
Travel	890	6,000	(5,110)
Other	20,243	-	20,243
Total Other Purchased Services	446,171	367,676	78,495
Supplies and Instructional Aides			
Books	91,183	174,000	(82,817)
Educational Software	30,575	15,000	15,575
Instructional Supplies	92,826	48,000	44,826
Pupil Health Supplies	1,293	-	1,293
Special Education Supplies	8,139	38,000	(29,861)
Student Meals	20,929	-	20,929
Maintenance Supplies	38,019	20,000	18,019
Student Activities	18,748	-	18,748
Administration Supplies	41,812	37,000	4,812
Total Supplies	343,524	332,000	11,524
Furniture & Equipment			
Building, Furniture & Equipment	8,057	-	8,057
Technology	29,978	80,000	(50,022)
Total Furniture & Equipment	38,035	80,000	(41,965)
Other Expenses			
Dues & Fees	43,302	7,000	36,302
Total Other Expenses	43,302	7,000	36,302
Debt Service & Other Items			
Debt Service	588,415	-	588,415
Interest	13,399	-	13,399

LEHIGH VALLEY DUAL LANGUAGE CHARTER SCHOOL
Budget-to-Actual
Twelve Months Ended June 30, 2022

	[A] YTD Actual	[B] YTD Budget	[C] = [A] - [B] Amount Over (Under) Budget
Total Debt Service	601,814	-	601,814
Budgetary Reserve	-		-
Total Expenditures	<u>\$ 7,720,633</u>	<u>\$ 7,678,891</u>	<u>\$ 28,343</u>
Net Change in Fund Balance - Operating	\$ 301,614	\$ 261,366	\$ 40,248
Other Sources and Uses of Financing			
Proceeds from extended term financing	8,752,927	-	8,752,927
Building Acquisition	(9,110,867)	-	(9,110,867)
	<u>(357,939)</u>	<u>-</u>	<u>(357,939)</u>
Net Change in Fund Balance	<u>\$ (56,325)</u>	<u>\$ 261,366</u>	<u>\$ (317,691)</u>

Lehigh Valley Dual Language Charter School
Check Detail
June 30, 2022

Num	Date	Name	Account	Original Amount
eft	06/16/2022	PSERS - Employer	10-0460-0465 PSERS Employer	124,455.22
Bill.com	06/23/2022	601 Broad Development Group, LLC	92-0500-0500 Mortgage Payable;10-5000-830-000 Interest;10-5100-000-000 D	48,977.05
6112	06/03/2022	601 Broad Development Group, LLC	10-2620-000-000 Op of Building	43,588.81
eft	06/09/2022	PSERS	10-0460-0461 PSERS	10,393.74
Bill.com	06/08/2022	Charter Choices, Inc.	10-2515-300-000 Financial Accou	6,000.00
Bill.com	06/24/2022	Kh Custom Window Treatments	10-2620-610-000 General Supple	5,970.00
Bill.com	06/22/2022	Gorman & Associates, P.C.	10-2350-320-000 Audit	5,100.00
Bill.com	06/22/2022	Colonial Intermediate Unit	10-1241-330-000 Other Professo	5,040.81
eft	06/03/2022	MG Trust	10-0460-0469 EE 403b;10-0460-0468 ER 403B	3,110.98
eft	06/17/2022	MG Trust	10-0460-0469 EE 403b;10-0460-0468 ER 403B	3,096.51
eft	06/30/2022	MG Trust	10-0460-0469 EE 403b;10-0460-0468 ER 403B	3,050.78
Bill.com	06/06/2022	PA Coalition of Public Charter Schools.	10-1110-810-000 Dues & Fees	2,290.00
Bill.com	06/22/2022	Fraser Advanced Information Systems 129	10-2620-442-000 Rentals Copier	2,259.02
Bill.com	06/22/2022	Lehigh Valley Health Network,	10-1110-290-000 Other Health Be	2,000.00
Bill.com	06/23/2022	4imprint	10-2390-610-000 Office of Princ	1,982.74
Bill.com	06/22/2022	Palmeri Transportation Inc	10-3210-580-000 Travel	1,930.00
Bill.com	06/06/2022	Colonial Intermediate Unit	10-2620-530-000 Communications	1,913.11
Bill.com	06/22/2022	Palmeri Transportation Inc	10-3210-580-000 Travel	1,900.00
Bill.com	06/23/2022	LAROS SILK MILL MASTER ASSOCIATION, INC	10-0180-0180 Prepaid Expense /	1,360.00
Bill.com	06/01/2022	Guardian Dental	10-1110-210-000 Group Insurance	1,276.76
eft	06/27/2022	Streamline HR	10-2514-302-000 Payroll Fees	1,270.15
Bill.com	06/21/2022	Uline	10-3100-610-000 Supplies	1,180.38
Bill.com	06/23/2022	4imprint	10-2390-610-000 Office of Princ	1,139.24
Bill.com	06/23/2022	Uline	10-3100-610-000 Supplies	1,093.44
eft	06/24/2022	Sherwin Williams	10-2620-430-006 Building	1,008.39
Bill.com	06/22/2022	Palmeri Transportation Inc	10-3210-580-000 Travel	920.00
Bill.com	06/09/2022	Waste Management of Pennsylvania, Inc.	10-2620-430-004 Trash Removal	906.77
Bill.com	06/08/2022	Middle States Assocation	10-1110-810-000 Dues & Fees	900.00
Bill.com	06/22/2022	Verizon Wireless	10-2620-530-000 Communications	766.71
Bill.com	06/22/2022	UGI Utilities, Inc.8355	10-2620-621-000 Gas	681.55
Bill.com	06/14/2022	Stotz & Fatzinger Office Supply	10-1110-610-000 General Supple	631.42
eft	06/07/2022	Action Party Rentals	10-3210-610-000 General Supple	465.82
Bill.com	06/02/2022	Pitney Bowes Global Financial Services	10-2390-530-000 (Communications	442.85
eft	06/06/2022	Urban Air Trexl	10-1100-510-000 Student Transpo	424.77
eft	06/06/2022	Lehigh Pizza	10-2390-630-000 (food)	382.24
Bill.com	06/22/2022	All Affordable Pest Control	10-2620-430-003 Exterminating	360.00
Bill.com	06/22/2022	Smart Digital Tech	10-2390-650-000 Technology Supp	350.00
Bill.com	06/22/2022	Smart Digital Tech	10-2390-650-000 Technology Supp	350.00
Bill.com	06/02/2022	Cintas Corporation # 101	10-2620-610-000 General Supple	305.13
Bill.com	06/06/2022	Cintas Corporation # 101	10-2620-610-000 General Supple	305.13
Bill.com	06/22/2022	Cintas Corporation # 101	10-2620-610-000 General Supple	305.13
Bill.com	06/01/2022	Cintas Corporation # 101	10-2620-610-000 General Supple	281.37
Bill.com	06/22/2022	Cintas Corporation # 101	10-2620-610-000 General Supple	281.37
Bill.com	06/22/2022	Cintas Corporation # 101	10-2620-610-000 General Supple	281.37
eft	06/23/2022	Home Depot	10-2620-610-000 General Supple	270.24
eft	06/17/2022	Crystal Cave Company	10-1110-610-000 General Supple	247.00
Bill.com	06/21/2022	Lakeshore Learning Materials	10-1110-610-000 General Supple	229.97
eft	06/06/2022	Amazon	10-1110-610-000 General Supple	223.86
Bill.com	06/02/2022	Cintas Corporation # 101	10-2620-610-000 General Supple	222.65
eft	06/02/2022	Happy Cleaners	10-1110-610-000 General Supple	219.78
eft	06/17/2022	Cracker Barrel	10-1110-610-000 General Supple	214.10
Bill.com	06/22/2022	Stotz & Fatzinger Office Supply	10-1110-610-000 General Supple	211.93
1345	06/22/2022	Petty Cash	10-0103-000 Petty cash	200.00
Bill.com	06/22/2022	Cintas Corporation # 101	10-2620-610-000 General Supple	182.01
Bill.com	06/22/2022	601 Broad Development Group, LLC	10-2620-424-000 Water & Sewer	180.23
Bill.com	06/22/2022	Cintas Corporation # 101	10-2620-610-000 General Supple	155.61
eft	06/02/2022	Amazon	10-1110-610-000 General Supple	149.97

Num	Date	Name	Account	Original Amount
eft	06/09/2022	Wegmans	10-1110-630-000 Food	130.08
1344	06/02/2022	Elsie J. Perez Garcia	10-2300-610-000 General Supplie	122.41
eft	06/30/2022	Amazon	10-1110-610-000 General Supplie	114.93
Bill.com	06/22/2022	Grace Neyra	10-1110-240-000 Tuition Reimbur	112.36
eft	06/01/2022	WaWa	10-2390-610-000 Office of Princ	100.00
eft	06/09/2022	Lowes	10-2620-610-000 General Supplie	97.34
eft	06/17/2022	WaWa	10-2390-610-000 Office of Princ	85.95
Bill.com	06/24/2022	Tara Weaver	10-1200-270-000 Health Benefits	75.00
eft	06/02/2022	Amazon	10-1110-610-000 General Supplie	67.00
eft	06/02/2022	Amazon	10-1110-610-000 General Supplie	49.88
eft	06/02/2022	Amazon	10-1110-610-000 General Supplie	40.00
eft	06/28/2022	Amazon	10-1110-610-000 General Supplie	35.99
Bill.com	06/01/2022	Bethlehem Parking Authority	10-2300-810-000 Dues & Fees	20.00
eft	06/21/2022	Amazon	10-1110-610-000 General Supplie	19.78
eft	06/21/2022	Amazon	10-1110-610-000 General Supplie	16.50
Bill.com	06/22/2022	Cardmember Service	10-1110-610-000 General Supplie	15.89
Bill.com	06/22/2022	Matthew Fedorczyk	10-1200-270-000 Health Benefits	15.00
Bill.com	06/24/2022	Matthew Fedorczyk	10-1200-270-000 Health Benefits	15.00
eft	06/06/2022	Amazon	10-1110-610-000 General Supplie	14.99
eft	06/06/2022	InternetFAX Service	10-2390-530-000 (Communications)	14.00
eft	06/09/2022	Happy Cleaners	10-1110-610-000 General Supplie	9.99
eft	06/30/2022	Amazon	10-1110-610-000 General Supplie	8.99
Bill.com	06/21/2022	ReadyRefresh	10-2390-610-000 Office of Princ	4.23
eft	05/04/2022	InternetFAX Service	10-2390-530-000 (Communications)	14.00
eft	05/13/2022	Amazon	10-1110-610-000 General Supplie	12.99
eft	05/13/2022	WaWa	10-2390-610-000 Office of Princ	7.77
eft	05/17/2022	Tims	10-2400-600-000 Supplies	5.00
eft	05/09/2022	Eastern University	10-2400-320-000 Professional -E	3.75

**Lehigh Valley Dual Language CS
Accounts Receivable Summary Report
School Year 2021-22 as of 06/30/2022**

District	AUN	Amounts Due			Amounts Paid			Net Due
		Regular Ed	Special Ed	Total Due	UniPay	Refunds	Total Paid	
Allentown City SD	121390302	2,494,730.77	501,731.83	2,996,462.60			2,806,882.83	189,579.77
Bethlehem Area SD	120481002	2,117,357.86	358,885.84	2,476,243.70			2,475,772.31	471.39
Boyetown Area SD	114060753	12,326.79	.00	12,326.79			11,082.82	1,243.97
Catasauqua Area SD	121391303	6,868.31	.00	6,868.31			4,606.52	2,261.79
East Penn SD	121392303	47,330.80	3,177.04	50,507.84			51,688.35	-1,180.51
Easton Area SD	120483302	115,368.94	.00	115,368.94			107,753.66	7,615.28
Hazleton Area SD	118403302	2,211.43	.00	2,211.43			3,715.43	-1,504.00
Northampton Area SD	120484903	23,590.86	.00	23,590.86			20,797.40	2,793.46
Parkland SD	121395103	26,940.74	.00	26,940.74			26,940.74	.00
Pleasant Valley SD	120455203	15,810.97	.00	15,810.97			13,175.80	2,635.17
Salisbury Township SD	121395603	30,726.58	.00	30,726.58			30,726.72	-14
Saucon Valley SD	120486003	15,542.84	.00	15,542.84			12,987.05	2,555.79
Southern Lehigh SD	121395703	19,780.75	.00	19,780.75			19,293.59	487.16
Whitehall-Coplay SD	121397803	124,525.17	.00	124,525.17			115,496.15	9,029.02
Wilson Area SD	120488603	61,602.10	.00	61,602.10			56,056.92	5,545.18
Totals:		5,114,714.91	863,794.71	5,978,509.62	14,798.25	5,742,178.04	5,756,976.29	221,533.33